



**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 11, 2014**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:30 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Attorney Timothy Andringa and Town Clerk Julia Oliver.
 - C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
 - D. Approval of the Minutes** – Motion by Huettl, seconded by Russell to approve the minutes of the November 13, 2014 Regular Town Board meeting. Motion carried without a negative vote.
- II. Closed Session – The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically A.) Town of Jackson / Village of Jackson agreements and Town Notice of Injury to Village of Jackson, and B.) Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim.** Motion by Hartwig, seconded by Huettl to move into Closed Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.
- III. Reconvene into Open Session – Move Meeting to Upstairs Dining Room.** Motion by Hartwig, seconded by Huettl to reconvene into Open Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.

Joint Parks and Recreation Director Kelly Valentino and Town Engineer Matthew Clementi were in attendance.

IV. Reports

- A. Joint Parks and Recreation – Kelly Valentino, Director** – Valentino provided the Town Board with copies of the monthly financial “Stat Pack”, the December 2014 monthly calendar and the December 2014 Director’s Report. Valentino summarized the Director’s Report noting recent and upcoming programs, events and activities.
- B. Treasurer’s Report – Treasurer Eilbes** – Clerk Oliver reported the November 30, 2014 account balances as follows: General Fund \$59,638.93; General Fund Money Market \$520,860.66; Encumbered Funds-Highway Money Market \$115,215.78; Encumbered Funds-Building Money Market \$114,668.84; Property Tax \$.03; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,388.39; Cemetery Fund \$16,690.42. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried without a negative vote.

V. Business

- A. Any Town Citizen Comment on an Agenda Item** – Comments were made by B. Liebl, D. Jeske, J. Fenton M. Heckendorf, K. Dusha, L. McGraw, J. Smith, G. Dencker, J. Rupnow, W. Hess and B. Schnell.
- B. Discussion and Possible Action – Town of Jackson / Village of Jackson Community Center**

**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 11, 2014
PAGE 2**

Agreement – No action. The consensus of the Town Board is that additional information is needed, specifically the future costs involved and advice of legal counsel.

- C. Update, Discussion and Possible Action – Town of Jackson/Village of Jackson Cooperative Boundary and Revenue Sharing Agreement** – Attorney Andringa provided the residents with a brief update on the “Notice of Injury and Claim” sent to the Village; no action has been taken by the Village. Attorney Andringa anticipates litigation before the end of the year. No action.
- D. Discussion and Possible Action – Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – Attorney Andringa updated the Town Board on the “Notice of Injury and Claim” that was served on the Town, which is identical to the notice that was served on the Village. Attorney Andringa requested the Town Board take action authorizing him to accept service; once accepted by Attorney Andringa the 120 day time frame in which the Town should respond to the claim will begin. The Town insurance carrier will be notified. Motion by Huettl, seconded by Kufahl to allow Attorney Andringa to admit service of the Town of Jackson Resident “Notice of Injury and Claim” pursuant to Wisconsin Statute 893.80, dated November 26, 2014. Motion carried without a negative vote.
- E. Discussion and Possible Action – 1880 Western Avenue Water Connection** – Town Engineer Clementi explained that WSPL wants the water service to go to the out building, not to the house (as is the standard). Clerk Oliver confirmed with Mr. Hoffmann that zoning does not preclude the action. Motion by Huettl, seconded by Hartwig that the Town Board concurs that the water service to the treatment building at 1880 Western Avenue is an essential service. Motion carried without a negative vote.
- F. Update, Discussion and Possible Action – Water Distribution System Extension Project and Related Road Repairs** – Town Engineer Clementi provided the Town Board with an update on the water distribution extension: all properties requesting service have been hooked up, wells are still being sealed and this will probably continue into January, the flushing station at 2818 Division Road still has to be installed, and there is a punch list for Spring repairs. PTS has requested a letter of “substantial completion” and it is expected this will be split into two sections, one for water extension and one for road work; the letter is expected in January. Failures in the newly completed roadwork have been noted, the need for shoulder and ditch improvements have been noted. Road striping was completed to meet the Towns safety concerns.
- G. Discussion and Possible Action – Adopt 2015 Wage Rates** – Motion by Kufahl, seconded by Russell to approve the 2015 Wage Rates as presented. Motion carried without a negative vote.
- H. Discussion and Possible Action – Adopt 2015 Budget** – Motion by Kufahl, seconded by Hartwig to adopt the 2015 Budget as presented at the December 2, 2014 Public Hearing. Motion carried without a negative vote.
- I. Discussion and Possible Action – Amend 2014 Budget** – Motion by Huettl, seconded by Hartwig to amend the 2014 Budget as presented. Motion carried without a negative vote.

VI. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Nothing additional to report; bidding out the remodeling project has been placed on hold while other Town business is addressed.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 11, 2014
PAGE 3**

- B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell** – Nothing additional to report; on hold until issues are addressed.
 - C. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.
 - D. Weed Commissioner – Supervisor Russell** – Nothing additional to report.
 - E. Grounds - Supervisor Hartwig** – Nothing new to report.
 - F. Transfer Station – Supervisor Huettl** – Huettl reported the work on the block bins for the wood chips has been postponed to 2015 because the concrete blocks are unavailable due to a concrete mix shortage.
 - G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke shared email correspondence from residents related to the Community Center agreement.
 - H. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported that thank you notes were sent to the Jackson Explorers and WI Hunter Safety of Jackson for their 2014 donations/contributions, and a thank you note was received from the Jackson Historical Society. It was noted that Jim Blank (US Fistball) had passed away on December 9th. The Nonmetallic Mining Reclamation Audit was completed by the WI DNR on October 1, 2014 and Oliver received audit outcome notification that the Town “demonstrates compliance”; Oliver thanked Town Engineer Clementi for his assistance. Oliver provided copies of the methodology for determining the sharing of the Jackson Fire District Budget; Oliver encouraged the Town Board to consider a review of this contract and alternate options for fire services. Oliver reminded the Town Board they need to review the Town’s Association information on Implements of Animal Husbandry and take action as recommended.
- VII. Future Agenda Items** – Nothing noted.
- VIII. Announcements** – Heidtke noted the December Park and Planning Commission meeting is canceled.
- IX. Approval of Vouchers** – Motion by Russell, seconded by Huettl to approve the vouchers as presented. Motion carried without a negative vote.
- X. Adjournment** – Motion by Russell, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-14-004
Next Ordinance Number: J-14-005