



**MINUTES OF THE REGULAR TOWN BOARD MEETING
NOVEMBER 8, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver. It was noted that there was a connection issue with the fax machine and Clerk Oliver is uncertain if all the media received the fax.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Town Engineer Matthew Clementi, Stantec Engineering Associate Rick Schmidt, Treasurer Paul Eilbes and Clerk Julia Oliver.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – No action.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Kelly Valentino asked to be excused; a written Director’s report dated November 6, 2012 was provided for distribution.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the October 31, 2012 account balances as follows: General Fund \$75,815.94; General Fund Money Market \$500,791.19; Encumbered Funds Money Market \$186,302.93; Property Tax \$4,446.05; Property Tax Money Market \$0; Park and Planning \$2,068.13; Park and Planning Money Market \$7,503.64; Cemetery \$10,009.77. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – J. Braeger commented on item B.
- B. Discussion and Possible Action – Long Term Drinking Water Solution** – Town Engineer Matthew Clementi and Stantec associate Rick Schmidt reviewed the written responses provided to the Town Board addressing questions about the well contamination issue. After discussion, motion by Huettl, seconded by Kufahl formally requesting the Wisconsin DNR to not require Town action on a long term drinking water solution until sufficient time has passed to evaluate seasonal effects on the underground plume,
And, continue the use of the POET systems during the evaluation time-frame,
And, requesting that West Shore Pipeline conduct feasibility studies on three options for a permanent drinking water solution:

**MINUTES OF THE REGULAR TOWN BOARD MEETING
NOVEMBER 8, 2012
PAGE 2**

1. Shared private wells – five (5) houses or less per well
2. Extension of the Village water distribution system
3. Town sanitary district

Motion carried without a negative vote. Clerk Oliver is directed to forward notice of the Town Board action to the WI DNR and to West Shore Pipe Line, and to prepare a release for posting and distribution to the news media.

C. Discussion and Possible Action – Spring Valley Road TRID Project – Town Engineer Matthew Clementi reviewed the results of the Spring Valley Road traffic count. After discussion, motion by Russell, seconded by Hartwig directing Clementi to have a Wednesday/Thursday traffic count done on Spring Valley Road. Motion carried without a negative vote.

D. Discussion and Possible Action – Town Hall Building Project:

1. Purpose of Remodeling – Building Use - It was noted the Building Committee recommended the areas of the building being considered for remodeling be used to generate rental income. Heidtke asked the Town Board members to state their opinions for use and after discussion the consensus was to have an area for a larger, accessible space for town use and for rentable space. It was acknowledged that the desire was to create income and additional space for community use, but that the income will not offset the expense. Additional comments included the desire for year-round use, the upper area of the barn could not be used for the public but it could be used for storage, the cost of the remodel would determine if it would be appropriate to remodel or better to rip down the building and build something better suited for the desired use and that a permanent bar structure is not necessary because portable bars can serve the purpose during rental use. No action.

2. Building Committee Recommendation for Architectural Services – Motion by Huettl, seconded by Kufahl to award the architectural services project to Continuum Architects for the Town Hall Building Project including the area south of the Town Hall Board room to the south end of the lower level of the barn for an amount not to exceed \$16,200. Motion carried without a negative vote.

IV. Supervisors and Clerk Reports

A. Building and Building Committee – Supervisor Kufahl – Nothing to report.

B. Highway Department – Chairman Heidtke – Heidtke summarized the Highway Department report. Heidtke commented that Scott Construction has agreed to extend warranty work on Mockingbird/Hummingbird until next year. Also, Rich Oestreich will not be a seasonal plow driver any longer (except in an emergency situation).

C. Weed Commissioner – Supervisor Huettl – Nothing to report.

D. Grounds - Supervisor Hartwig – Hartwig commented the archery range berm is turning green and the Thanksgiving decorations were put up for the election.

E. Transfer Station – Supervisor Russell – Russell reported the Transfer Station clean up is going well and that Ron Eickstedt will assist with the cleaning. Russell also commented the Transfer

**MINUTES OF THE REGULAR TOWN BOARD MEETING
NOVEMBER 8, 2012
PAGE 3**

Station building roof will need some work in 2013 and that the overhead doors will need work or will need to be replaced.

- F. Chairman's Report and Correspondence – Chairman Heidtke** – Heidtke reported on a DOT meeting that he attended; an update was provided on the two separate State Highway 60 projects – the reconstruction/resurfacing of Hwy. 60 from Eagle Drive to 181 and the Hwy. 60 Corridor Study.
- G. Clerk's Report – Clerk Oliver** – Clerk Oliver provided each Town Board member with copies of recent correspondence from Attorney Riffle with regard to a seminar attended on Open Meeting and Public Records, and an opinion letter on Legal Nonconforming Uses, Structures and Lots – Statutory Changes. The Town of Jackson had a 92% turnout for the November 6, 2012 election. The Town Hall apartment tenant has provided a list of repair needs and one of the baseboard heaters in the large bar needs repair.
- V. Budget Workshop** – The Town Board reviewed the 2013 draft budget provided by Clerk Oliver. Motion by Kufahl, seconded by Hartwig directing Clerk Oliver to publish the budget hearing notice and the call for an elector meeting to set the levy and approve the highway expenditures. Motion carried without a negative vote.
- VI. Future Agenda Items** – Chairman Heidtke will contact Village President Kannenberg to request a joint meeting of the Town and Village Boards to discuss the annual Town contribution to the Parks and Recreation Director salary and the annual Town contribution to the Community Center.
- VII. Announcements** – The upcoming meetings were noted.
- VIII. Approval of Vouchers** – Motion by Huettl, seconded by Russell to approve the vouchers as presented. Motion carried without a negative vote.
- IX. Adjournment** – Motion by Russell, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

APPROVED

Julia Oliver, Town Clerk

Minutes approved: 12/13/2012