



**MINUTES OF THE REGULAR TOWN BOARD MEETING
NOVEMBER 10, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl (excused at 7:15 p.m. due to illness), Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Attorney Timothy Andringa and Town Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the October 13, 2016 Regular Town Board meeting. Motion carried.
- The Treasurer’s report was reviewed and approved.
- II. Closed Session** – **The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Hartwig, seconded by Huettl to move into Closed Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Bishop – aye; motion carried.
- III. Reconvene into Open Session** – Motion by Kufahl, seconded by Huettl to move into Open Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Bishop – aye; motion carried.
- IV. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action on Item(s) Discussed in Closed Session if Required, Case No. 14-CV-897, JTRAA (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim, Arbitration, and Village of Jackson Claim** – Attorney Andringa provided an update: the case has been taken off the December court docket and the next status phone call with the court is scheduled for February. A mediation meeting was held on November 1, 2016 and an agreement was reached between the Town of Jackson, the Village of Jackson and JTRAA, subject to finalization of the paperwork. There will be another public hearing which Attorney Andringa anticipates will be held in February 2017.

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Motion by Huettl, seconded by Hartwig to approve the amended Memorandum of Understanding agreement pursuant to the mediated agreement reached on November 1, 2016 by and between the Town of Jackson, the Village of Jackson and JTRAA (Jackson Town Residents Against Attachment) under Wisconsin Statute 66.0307(4m), and to formalize and finalize the paperwork for such an agreement pursuant to Wisconsin Statute 66.0307(4m), and thereafter to proceed with a public hearing consistent with Wisconsin Statute 66.0307(4m)(e). Motion carried without a negative vote.

- C. Discussion and Possible Action – Reappointment of Town Treasurer Paul Eilbes –** Motion by Kufahl, seconded by Huettl to reappoint Paul Eilbes Treasurer for the Town of Jackson for the period of November 10, 2016 to November 9, 2019. Motion carried without a negative vote.
- D. Discussion and Possible Action – Town Hall Park: Removal of Emerald Ash Borer Infested Tree in Circle Drive, Repairs to Ball Field Fencing Damaged by Tree Limb and Pavilion Driveway –** Motion by Bishop, seconded by Huettl to remove the infested tree in the circle drive. Motion carried without a negative vote. The tree can be taken down any time. Motion by Kufahl, seconded by Bishop to authorize Munson Fence to repair the baseball field fence damaged by the fallen tree limb for an amount not to exceed \$796. Motion carried without a negative vote. Motion by Hartwig, seconded by Huettl to accept the donation of 200 tons of ¾” TB from Lannon Stone Products for the gravel drive to the pavilion. Motion carried without a negative vote. The Town Highway crew will haul the stone from the quarry to the Town Hall and assist the Town Park maintenance crew with spreading the gravel. Clerk Oliver should contact Gierach Paving to inquire about compacting the stone.
- E. Discussion and Possible Action – Certified Survey Map – Section 11 – Bill Mikkelsen –** No action.
- F. Discussion and Possible Action – Town Hall Remodeling –** Clerk Oliver shared an email from Continuum Architect Mike Soto that asked if the flat ceiling is a new directive and also if the doors opening out is a change because it is not that way in their files. After discussion the Town Board directed Clerk Oliver to notify Soto that he should redesign the remodeled area with a flat ceiling throughout, and that the entrance doors should open out, and to confirm that opening out is code compliant. Heidtke reported the microlams have been installed.
- G. Discussion and Possible Action – Election Day Emergency Plan -** Motion by Kufahl, seconded by Hartwig to approve the Town of Jackson Election Day Emergency Plan. Motion carried without a negative vote.
- H. Discussion and Possible Action – Special Assessments and Charges – 2016 Tax Roll –** Motion by Bishop, seconded by Hartwig to approve the Special Assessments and Charges for placement on the 2016 tax roll. Motion carried without a negative vote.
- I. Discussion and Possible Action – 2017 Budget Workshop –** Clerk Oliver distributed the worksheets for proposed wages and the budget worksheets for consideration. It was noted she does not have information on the Joint Park and Rec budget line item as well as the Fire Department budget line item. Additionally, will the building remodeling be financed starting

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in 2017, and how long should she plan for the debt? After discussion Heidtke directed the Town Board to review the worksheets in preparation for the next budget workshop meeting on Wednesday, November 16th at 7:00 p.m.

V. Reports

- A. Sheriff Liaison Report – Deputy Meier** – Meier was excused.
- B. County Board Report – County Supervisor Heidtke** – Heidtke reported the County budget has been finalized at \$2.57 per thousand of assessed value. This is the first year the County used priority based budgeting. Employees will receive a 1% wage increase. Supervisor Hartwig noted the budget represents the lowest rate per thousand in many years.
- C. Buildings – Supervisor Kufahl** – Nothing additional to report.
- D. Highway Department – Chairman Heidtke** - Heidtke summarized the Highway Department report. Heidtke also noted he authorized additional work on Pioneer Road because the initial wedging caused the road to be flat; the road was double chip sealed in order to restore the crown.
- E. Weed Commissioner** – Nothing additional to report.
- F. Grounds - Supervisor Hartwig** – Hartwig reported fall decorations were installed on November 6th.
- G. Transfer Station – Supervisor Huettl** – Huettl was excused.
- H. Treasurer’s Report** – Treasurer Eilbes was excused. Each Supervisor was provided with a written copy of the report. Motion by Bishop, seconded by Huettl to approve the Treasurer’s report as presented.
- I. Chairman’s Report and Correspondence – Chairman Heidtke** – Nothing additional to report.
- J. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported she has heard back from Brian Kober regarding the Village water invoices for Town resident’s past due amounts; he is reviewing the information and will be back in touch. Oliver received an email from the attorneys representing The Voter Participation Center related to a resolution passed objecting to their mailings; Oliver responded that they had contacted the wrong “Town of Jackson”. Oliver asked the Town Board who will provide minutes from the Joint Town and Village Board meeting on October 19, 2016; Heidtke stated he will provide the information. Oliver reported a 92% turnout at the November 8, 2016 General Election; the day was eventful due to the ICE machine breaking down, Town of Polk ballots that were mixed in with Town of Jackson ballots by the printing company, a woman fell due to the rise in the dining room floor and the bathroom water turned orange midday. Oliver noted Brad Flitsch is still looking for Transfer Station part time workers and Ron Eickstedt needs part time plow drivers. Oliver

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noted the TIP Committee meeting to be held on November 16, 2016 at State Fair Park. Josh Glass from the Washington County Highway Department inquired on how the Town planned to use the 2016-2017 TRIP funds. Oliver noted she has never received an award letter stating the amount awarded; Heidtke said it was about \$14,000.

- VI. Future Agenda Items** – Town Board consideration of consent agenda, disposal/sale of old mower parts, disposal /sale of old snow blower, and sale of Oshkosh.

- VII. Announcements** – Chairman Heidtke noted upcoming meetings.

- VIII. Approval of Vouchers** – Motion by Bishop, seconded by Hartwig to approve the vouchers as presented. Motion carried.

- IX. Adjournment** – Motion by Hartwig, seconded by Kufahl to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-16-006 Next Ordinance Number: J-16-002
