



**MINUTES OF THE REGULAR TOWN BOARD MEETING
OCTOBER 10, 2013**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Joint Parks and Recreation Director Kelly Valentino, Town Attorney Dan Sargeant, Town Treasurer Paul Eilbes and Clerk Julia Oliver.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Kufahl seconded by Russell to approve the minutes of the September 4, 2013 Special Town Board meeting and the September 12, 2013 Regular Town Board meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Valentino summarized the Director’s Report dated October 10, 2013 and highlighted several of the programming items. Valentino also provided the agenda for the October 15, 2013 Joint Parks and Recreation Committee meeting, the draft minutes of the September 15, 2013 Joint Parks and Recreation Committee meeting, the October Monthly Planner (scheduling for the Community Center), and the financial Stat Pack. Additionally Valentino provided correspondence indicating the Joint Parks and Recreation Committee recommends the Town Board allocate the \$18,600 that was requested for 2013 but that the Town Board placed in reserve.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the September 30, 2013 account balances as follows: General Fund \$109,581.31; General Fund Money Market \$479,760.36; Encumbered Funds-Highway Money Market \$149,518.96; Encumbered Funds-Building Money Market \$114,535.08; Property Tax \$0; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,385.24; Cemetery Fund \$17,430.62. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action – Jackson Area Community Center/Recreation Department 2014 Budget and the Requested Contribution from the Town – Kelly Valentino, Joint Parks and Recreation Director** – Valentino presented her 2014 Joint Recreation Budget which included preliminary 2013 year end estimates, the 2014 budget, the shared service split based on population information, a program analysis spreadsheet, the capital projects listing and a participation overview. No action.
- C. Discussion and Possible Action – Eagle Scout Project – Tyler Schommer – Trail Signage** – Tyler stated he is a member of Troop 765; he would like to place twenty numbered trail markers on the walking trails at

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the Town Hall Park and construct a trail map box for the trail head and supply informational trail maps indicating the trails as well as approximate distances between markers. Motion by Hartwig, seconded by Huettl authorizing the Eagle Scout trail marker project by Tyler Schommer at the Town Hall Park. Motion carried without a negative vote. It was noted Tyler must have a finalized trail map and trail map box design approved by the Town Chairman prior to the start of his project.

- D. Discussion and Possible Action – Archery Range – Picnic Table Donation** – Motion by Hartwig, seconded by Russell accepting the donation of a picnic table from the 4-H in honor of Jacob Eickstedt, to be placed in the archery range area of the Town Hall Park. Motion carried without a negative vote.
- E. Discussion and Possible Action – Amendments to the Zoning Ordinance: To Create Section 3.03 (A)(20) of the Zoning Ordinance to read: Community living arrangements which have a capacity for eight (8) or fewer persons, subject to the limitations set forth in Section 60.63 of the Wisconsin Statutes. And, to Amend Section 4.06(C) of the Zoning Ordinance to read: Community living arrangements which have a capacity for nine (9) or more persons in the R-1 and R-2 Residential Districts and the A-1 Agricultural/Rural Residential Districts.** – Motion by Hartwig, seconded by Huettl to adopt amendments to the zoning ordinance as follows:
- To Create Section 3.03 (A)(20) of the Zoning Ordinance to read: Community living arrangements which have a capacity for eight (8) or fewer persons, subject to the limitations set forth in Section 60.63 of the Wisconsin Statutes.
- To Amend Section 4.06(C) of the Zoning Ordinance to read: Community living arrangements which have a capacity for nine (9) or more persons in the R-1 and R-2 Residential Districts and the A-1 Agricultural/Rural Residential Districts.
Motion carried without a negative vote.
- F. Discussion and Possible Action – Request for Second Speed Limit Sign on Beechwood Drive** – A letter from resident Dennis Bell with regard to speeding on Beechwood Drive was read by Chairman Heidtke. Motion by Hartwig, seconded by Huettl authorizing a second speed limit sign on Beechwood Drive. Motion carried without a negative vote.
- G. Discussion and Possible Action – Town Hall Roofing, Soffit and Fascia Projects** – No action. Consensus of the Town Board is the bids were inconsistent. Supervisor Kufahl is directed to have the bidders to provide clarification on their bids.
- H. Discussion and Possible Action – Grota Appraisals – Contract for Assessment Services** – No action. Clerk Oliver is directed to ask the Assessor to provide a two year contract option and an option that allows for the market update to be done after the remedy for the fuel release is in place.
- I. Discussion and Possible Action – 2014 Fee Schedule** – Motion by Kufahl, seconded by Russell to adopt the 2014 Fee Schedule. Motion carried without a negative vote.
- J. Discussion – Employee Reviews** – Chairman Heidtke opened the discussion by asking the Supervisors how they would like to handle employee reviews. After discussion the consensus of the Town Board is that the department reviews will be handled by the department supervisors and the three full time employees will be reviewed by all Town Supervisors.
- K. Discussion and Possible Action – 2014 Proposed Fire Department Budget** – Motion by Kufahl, seconded by Huettl to accept the 2014 proposed Fire Department budget. Motion carried without a negative vote.
- L. Discussion and Possible Action – Municipal Water Service to Town Hall, Pavilion and Cemetery** – No action.

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- IV. Closed Session – The Town Board may go into Closed Session Pursuant to Wisconsin Statutes Sec. 19.85(1)(e) “Deliberating or negotiating the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session”, specifically Village of Jackson water agreement and related issues.** Motion by Kufahl, seconded by Hartwig to move into Closed Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Russell – aye. Motion carried.
- V. Reconvene into Open Session for the Purpose of Acting on Matters Discussed in Closed Session.** Motion by Huettl, seconded by Russell to move into Open Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Russell – aye. Motion carried. No action; the Town will continue to meet with the Village until the issue is resolved.
- VI. Budget Workshop –** Clerk Oliver presented the proposed budget and the items were discussed. Motion by Russell, seconded by Kufahl to notice the Special Meeting of the Electorate for November 14, 2013 at 6:30 PM to adopt the levy in the amount of \$959,687 and approve the transportation aids in the amount of \$535,954. Motion carried without a negative vote.
- VII. Supervisors and Clerk Reports**
- A. Buildings and Building Committee – Supervisor Kufahl –** Nothing additional to report.
- B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell –** The Ad Hoc Committee will meet on October 16, 2013 at the Village.
- C. Highway Department – Chairman Heidtke -** Heidtke summarized the Highway Department report.
- D. Weed Commissioner – Supervisor Huettl –** Nothing additional to report.
- E. Grounds - Supervisor Hartwig –** Hartwig reported he has been in touch with Jim Blank of US Fistball regarding the new fields.
- F. Transfer Station – Supervisor Russell –** Nothing additional to report.
- G. Chairman’s Report and Correspondence – Chairman Heidtke –** Heidtke mentioned he has received some phone calls from residents requesting the topic of Town Supervisor pay be placed on the agenda for the electorate meeting. Heidtke reported on the Sigmund property arbitration and Mr. Sigmund’s failure to meet the terms of the agreement.
- H. Clerk’s Report and Correspondence – Clerk Oliver –** Oliver mentioned the Milwaukee Journal Sentinel article on the gas spill affecting the Village well #6 and the conversation with Eric Nitschke related to the news article. Copies of the recent letter from Attorney Riffle relating to shoreland zoning were distributed to each Supervisor. Oliver is meeting with Tim Job of Allied Resource Recovery. Notice has been received from engineer Clementi regarding a meeting with Arcadis and Brian Kober on October 15, 2013. An update from Attorney Brantmeier was noted relative to the L-B Holding Company claim. An email from Dan Beyer stated that he will meet with the State for a plan review of the Town Hall remodeling project on October 17, 2013.
- VIII. Future Agenda Items –** Nothing additional mentioned.

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- IX. Announcements** - Heidtke noted upcoming meetings.
- X. Approval of Vouchers** – Motion by Russell seconded by Huettl to approve the vouchers as presented. Motion carried without a negative vote.
- XI. Adjournment** – Motion by Russell, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____