



**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 14, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Town Attorney Tim Andringa and Town Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- D. Approval of the Minutes** – Motion by Bishop, seconded by Huettl to approve the minutes of the March 10, 2016 Regular Town Board meeting. Motion carried.
- E. Treasurer’s Report – Clerk Oliver** – Clerk Oliver read the report into the record. The March 31, 2016 account balances are as follows: General Fund Checking \$99,446.41; General Fund Money Market \$1,025,421.89; Encumbered Funds-Highway Money Market \$154,571.77; Encumbered Funds-Building Money Market \$39,705.45; Property Tax Checking \$141.18; Property Tax Money Market \$0; Park and Planning Checking \$4,468.32; Park Fund Savings \$5,392.07; Cemetery Fund \$16,701.58. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried.
- F. Any Town Citizen Comment on Agenda Item II** – W. Hess spoke on behalf of JTRAA. T. Heller spoke as a resident and an owner of two properties in the Town.
- II. Closed Session** – **The Town Board may go into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Huettl, seconded by Bishop to move into Closed Session. Roll call vote; Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried.
- III. Reconvene into Open Session** - Motion by Hartwig, seconded by Huettl to reconvene into Open Session. Roll call vote; Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried and the Town Board reconvened into Open Session.
- A. Discussion and Possible Action on Item(s) Discussed in Closed Session, if Required.** No action.
- IV. Public Hearing – 7:00 P.M.**
- A. To Create Section 4.06(P) of the Zoning Ordinance to Allow for Sport Courts for Private Recreational Use in any Residential District** - The Notice of Public Hearing to Amend the Zoning

**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 14, 2016
PAGE 2**

Ordinance was read into the record by Heidtke. Heidtke noted the amendment is recommended by the Park and Planning Commission. There were no comments.

- B. Close Public Hearing** – Motion by Hartwig, seconded by Kufahl to close the Public Hearing. Motion carried.

V. Business

- A. Any Town Citizen Comment on an Agenda Item** – A. Johnson commented on item K.
- B. Discussion and Possible Action – Case No. 14-CV-897, JTRAA (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim, Arbitration, and Village of Jackson Claim -** No action. Heidtke thanked Winter Hess for his earlier comments on behalf of JTRAA. Attorney Andringa reported the mediation continues.
- C. Discussion and Possible Action – Create Section 4.06(P) of the Zoning Ordinance to Allow for Sport Courts for Private Recreational Use in Any Residential District** – Motion by Kufahl, seconded by Bishop to adopt ordinance J-16-001, an “Ordinance to Amend the Zoning Ordinance Being Title X of the Municipal Code of the Town of Jackson, Washington County, Wisconsin”. Motion carried without a negative vote.
- D. Discussion and Possible Action – Additional Operation Hours for Payne & Dolan Asphalt Plant** – Dan Feldner representing Payne & Dolan explained the request to operate outside of their normal operating hours, a contract for a State I-41 project in Washington County. The preferred route would be Pleasant Valley Road to I-45 south. Comments from the Town Board included concern over noise generated by the truck tail gates banging and the continuous travel on Pleasant Valley Road. The Town Board stated they would prefer the trucks travel Pleasant Valley west, to County Road M north and then take County Road NN west to limit the Pleasant Valley Road travel. Feldner said they will notify neighbors of the upcoming project, and authorized Clerk Oliver to provide Feldner’s cell phone number to residents that have concerns or complaints. Motion by Hartwig, seconded by Bishop authorizing Payne & Dolan to operate the asphalt plant located at the Jackson Quarry outside of normal operating hours for the I-41 project in Washington County. Motion carried without a negative vote.
- E. Discussion and Possible Action – JAYBA Request for T-Ball Size Field and Installation of Electrical Outlets to Pitching Mounds on Fields 3 and 4** – Pat Sullivan, JAYA Chairman summarized the request to install a new T-ball field on the south side of the gravel driveway between the playground and the pavilion. Additionally JAYBA would like to install outlets on field 3 and field 4 pitching mounds to accommodate the use of electrical pitching machines, without running extension cords. Motion by Kufahl, seconded by Huettl authorizing JAYBA to add a T-ball field on the south side of the gravel driveway per the submitted description and drawings, and at no cost to the Town. Motion carried without a negative vote. Motion by Huettl, seconded by Hartwig authorizing JAYBA to install outlets on the field 3 and field 4 pitching mounds per the submitted description and drawings, and at no cost to the Town. Motion carried without a negative vote.
- F. Discussion and Possible Action – 2016 Road Work, Including Opening of Proposals and PTS Bond** – Heidtke explained that PTS had requested their construction bond be cancelled; it has now been reinstated. Heidtke announced bids for seal coating were received from Fahrner Construction and Scott Construction. The bids were opened and Heidtke read the bids aloud. After discussion motion by Kufahl, seconded by Huettl to award project #1 Lime Ridge Road (and Stoney Creek Road) in the amount of \$32,815.35, project #2 Beechwood Drive in the amount of \$4,917.75, project # 3 Canyon Drive/Dry Gulch Drive in the amount of \$12,1258.10, project #4 Magna Vista Drive in the amount of

**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 14, 2016
PAGE 3**

\$7,548.45, project # 5 Bittersweet Court in the amount of \$2,607.00, and project # 6 Pioneer Road in the amount of \$13,177.20, all to Scott Construction, Inc. Motion carried without a negative vote. Heidtke announced bids for crack filling were received from Fahrner Construction and Crack Filling Service Corp. The bids were opened and Heidtke read the bids aloud. Motion by Huettl, seconded by Kufahl to award the 2016 crack filling to Crack Filling Service Corp. in the amount \$1.25 /pound for a total expenditure not to exceed \$36,000. Motion carried without a negative vote.

Discussion continued on how to spend the remaining road construction budget. Pulverize/binder course was considered for Church Road from Sherman Road to Western Avenue and Western Avenue to Spring Valley Road. It was also noted there are other roads that need chip sealing, and based on the bids received pricing is very favorable this year. Motion by Huettl, seconded by Kufahl to bid chip sealing for Pioneer Road from County Road G to Church Road (including some wedging), Center Road from Sherman Road to State Road 60, Church Road from Pleasant Valley Road to County Road NN, and Church Road from Sherman Road to State Road 60. Motion carried without a negative vote. It was noted that the Town has committed to twelve (12) miles of road striping by Washington County.

- G. Discussion and Possible Action – Kirchhayn Parade and Town Agreement to Oversight** – Motion by Hartwig, seconded by Huettl to notify the Washington County Highway Department that the Town will commit to oversight of the Kirchhayn Parade on July 31, 2016 in support of the application by Kirchhayn Country Club to close the road for the parade. Motion carried without a negative vote.
- H. Discussion and Possible Action – Repairs to Town Hall Barn** – Kufahl reported an estimate was received from Lee Carter to make the repairs to the barn damage that was caused by the ice, snow and wind on March 24, 2016. Motion by Kufahl, seconded by Hartwig to contract with Lee Carter Construction LLC for the fascia, soffit and gutter repairs to the barn in the amount of \$3,952. Motion carried without a negative vote.
- I. Discussion and Possible Action – Safety Railings for Apartment** – Kufahl reported an estimate was received from Lee Carter for the safety railings. Motion by Kufahl, seconded by Bishop authorizing Lee Carter Construction LLC to install safety hand railings along the walkway to the apartment in the amount of \$5,624, with Ray Heidtke’s supervision. Motion carried without a negative vote.
- J. Discussion and Possible Action – Town Hall Mower** – It was reported the Town Hall mower has been at St. Lawrence Equipment for repair diagnostics to the engine; currently the estimate to repair is \$7,700. The mower is a 2005 New Holland MC 28 diesel and it has 2150 hours of use. Heidtke provided information on three replacement mowers to provide a reference point for the Town Board. No action; Board members will get additional pricing information for discussion at the next meeting.
- K. Discussion and Possible Action – Additional Transfer Station Employees** – Motion by Kufahl, seconded by Bishop to hire Michael Majesky as a part time Transfer Station employee at an rate of \$10.00 per hour. Motion carried without a negative vote.
- L. Discussion and Possible Action – Pavilion Doors; Rekeying or Changing to Electronic Locking System** – No action – place on next month’s agenda.

VI. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Kufahl reported on the damage to the barn gutters and that the Town Hall water heater was replaced.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 14, 2016
PAGE 4**

- B. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report. Heidtke reported there has been numerous complaints about trucks driving from Western Avenue to Liesener Soils on David’s Star Drive, which is a private road. Heidtke reported this is being handled by the Washington County Highway Department and Washington County Sheriff’s Department.
- C. Weed Commissioner** – Nothing additional to report.
- D. Grounds - Supervisor Hartwig** – Nothing additional to report.
- E. Transfer Station – Supervisor Huettl** – Nothing additional to report.
- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke noted that he is working on appointments to the committees and commissions: terms will change at the June meetings.
- G. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver congratulated Supervisor Hartwig and Supervisor Kufahl on their re-election; the Election Day turnout was 68%. WI DOT is having a 30% Plan Review related to the I-41 project from the Washington County line to Hwy. 33. WSPL is back in the area repairing sections of the pipeline. Clean Sweep is being held May 7th at the Washington County Slinger Highway Shop. An anniversary party is on the calendar for May 22nd and the renter will be bringing in food. The Sheriff has provided two copies of the Annual Report for Town review. Brad Flitsch completed Hazardous Materials Awareness and Waste Disposal Training on March 22nd. The photo cell on the Town Hall sign was replaced and the pole light over the drive to the pole barn arched out so it will be replaced. The WE Energies street light over the Town Hall drive is out; WE Energies will be called. Past due personal property taxes include Jackson Pet Hospital in the amount of \$238.55 and Red Fox House Trust in the amount of \$27,827.21. I have been in touch with Mr. Hilgart and he will be bringing soil to add to the areas on the mound system that have compacted over the winter. The Village has issued a dog license to a Town resident and seems to be unwilling to correct the error – I will keep you posted. We need to decide how much mulching we want to do this spring, and if we can move forward with using rock in three of the front beds.

VII. Future Agenda Items – Discussion regarding curbside trash and recycling pick up, Town Hall mower repair/replacement, road work, mulching of the Town Hall beds and rekeying pavilion doors with/without timed access to the restrooms.

VIII. Announcements – Chairman Heidtke noted upcoming meetings.

IX. Approval of Vouchers – Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.

X. Adjournment – Motion by Huettl, seconded by Hartwig to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____