



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 31, 2013**

I. Call Meeting to Order - The meeting was called to order at 6:00 PM by Chairman Randy Vogel at Lannon Stone, Inc., 675 Pleasant Valley Road and Payne & Dolan, Inc., 677 Pleasant Valley Road.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Diane Behm, Robert Hartwig, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Paul Huettl was excused. Also present was Zoning Administrator Gordon Hoffmann.

II. Quarry Review

A. Operational Review of Lannon Stone, Inc. and Payne & Dolan, Inc. – Hans Dawson representing Lannon Stone and Jeff Williams representing Payne and Dolan were present to explain the facilities and answer questions. The Park and Planning Commission members reviewed facilities and operations; no issues were noted.

B. Recess Meeting – Motion by Heidtke, seconded by Steffen to recess the meeting and reconvene at the Town Hall. Motion carried without a negative vote.

III. Reconvene Meeting – The meeting was reconvened at the Town Hall at 7:00 PM by Chairman Randy Vogel. Clerk Oliver joined the meeting.

A. Approval of Agenda – Motion Hartwig, seconded by Steffen to approve the agenda. Motion carried without a negative vote.

B. Approval of Minutes – Motion by Hartwig, seconded by Behm to approve the minutes of the April 30, 2013 meeting. Motion carried without a negative vote.

III. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Sign Approval – Indoor Archery Range – 3650 Hwy. P – Jeff Williams – Review and Action – Motion by Johnson, seconded by Bales to approve a lighted sign on the building in substantial conformance to the photos presented, and if at the time the sign application is submitted to the zoning administrator/building inspector the sign is not substantially conforming then the sign approval will be brought back to the Park and Planning Commission for review. Motion carried without a negative vote.

C. Sign Approval – Kettle Moraine Lutheran High School – 3399 Division Road – Appleton Sign Company – Review and Action – Motion by Behm, seconded by Hartwig to approve the sign for Kettle Moraine Lutheran High School. Motion carried without a negative vote.

D. Proposed Community Based Residential Facility and Required Zoning Amendment – 2840 Division Road – Steve and Jeannine Weyker – Review and Discussion – Hoffmann explained the Town Ordinance

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would need some language changed in order for A-1 zoning to permit the proposed facility to operate under a conditional use permit. Hoffmann will prepare the amendment. The Weykers described their plans for the community based residential facility; there were no negative comments from the Park and Planning Commission.

E. SEWRPC Planning Report No. 54, A *Regional Housing Plan for Southeastern Wisconsin: 2035 – Review and Recommendation* – After discussion, motion by Johnson, seconded by Klug to provide no recommendation to the Town Board on SEWRPC Report No. 54, *A Regional Housing Plan*. Motion carried without a negative vote.

F. Zoning Administrator’s Report – Hoffmann reported that there will be a mediation hearing on August 22, 2013 at 9:30 AM for the Sigmund property lawsuit. John Lamm operated a green house sale/location at 3650 Hwy. P for about a month this summer, without applying for any type of permit. The sales operation has ceased but the greenhouse is still at the location. Hoffmann will issue a notice of noncompliance to get the green house removed.

G. Correspondence – Nothing additional.

V. Adjournment – Motion by Johnson, seconded by Heidtke to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk