



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 25, 2012**

I. Call Meeting to Order - The meeting was called to order at 6:00 p.m. at Lannon Stone, Inc., 675 Pleasant Valley Road and Payne & Dolan, Inc., 677 Pleasant Valley Road by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Dan Kufahl, Everett Russell, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke and David Klug. Also present was Zoning Administrator Gordon Hoffmann. Lester Steffen was excused.

II. Quarry Review

A. Operational Review of Lannon Stone, Inc. and Payne & Dolan, Inc. – The Park and Planning Commission members reviewed the Lannon Stone facility and operation; no issues were noted. The Park and Planning Commission members reviewed the Payne & Dolan facility and operation; no issues were noted.

B. Recess Meeting – Motion by Heidtke, seconded by Bales to recess the meeting and reconvene at the Town Hall. Motion carried without a negative vote.

III. Reconvene Meeting – The meeting was reconvened at the Town Hall at 7:00 p.m. by Chairman Randy Vogel. Diane Behm, Joint Parks and Recreation Director Kelly Valentino and Clerk Oliver joined the meeting.

A. Approval of Agenda – Motion Behm, seconded by Heidtke to approve the agenda. Motion carried without a negative vote.

B. Approval of Minutes – Motion by Klug, seconded by Bales to approve the minutes of the June 27, 2012 meeting. Motion carried without a negative vote.

III. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Conditional Use Permit for the Operation of a Public Recreational Archery Range per Section 3.14(C) and 4.09 of the Zoning Ordinance – Kelly Valentino – Review and Action – Kelly Valentino presented the proposed signage for the archery range. Motion by Bales, seconded by Russell to approve Conditional Use Permit J-12-001 for the Operation of a Public Recreational Archery Range per Section 3.14(C) and 4.09 at the Town Hall Park, inclusive of the revised signage, exhibit D. Motion carried without a negative vote.

C. Fistball Field – Review and Discussion – Jim Blank of US Fistball and Kelly Valentino, Joint Parks and Recreation Director reviewed and updated information previously discussed related to the design and layout of the fistball courts. The commission members considered the need to review the Town Hall Park Master Plan, the concern of having two acres devoted to a singular use, the budget for developing and maintaining the courts and how fistball courts would be relative to the Parks and Open Space Plan. There will be a Public Hearing

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and the Conditional Use Permit will be considered at the next Park and Planning Commission meeting.

D. Hwy. 60 Road Expansion Impact of Affected Properties – Discussion – Gordon Hoffmann summarized an email he received from a concerned property owner along Hwy. 60 specifically related to the impact the Hwy. 60 Corridor Project could have on plans for his property. Hoffmann mentioned the email because the Commission may need to consider action to give the residents along Hwy. 60 “peace of mind” with regard to potential impact. The Commission members agreed and Hoffmann will draft a document for consideration.

E. ACT 170 – Statuary Amendment Relative to Nonconforming Uses and Structures – Discussion
- Hoffmann reported that ACT 170 will require him to review and update the Town Zoning Ordinance because it is more restrictive than the Statutes.

F. Zoning Administrator’s Report – Nothing additional to report.

G. Correspondence – Hoffmann reported he has been notified that AT&T wants to add antennas to an existing tower; there will be a hearing at an upcoming meeting.

V. Adjournment – Motion by Johnson, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk