



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JUNE 27, 2012**

I. Call Meeting to Order - The meeting was called to order at 6:30 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Dan Kufahl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann, Joint Parks and Recreation Director Kelly Valentino and Clerk Oliver. Diane Behm and Everett Russell were excused.

C. Approval of Agenda – Motion Steffen, seconded by Bales to approve the agenda. Motion carried without a negative vote.

II. View Proposed Recreational Sites - The Park and Planning Commission members recessed to review the proposed fields that have been staked out in two locations in the Town Hall Park.

A. Archery Range – The location of the proposed archery range is along the north side of the Town Hall facility entry drive.

B. Fistball Field – The location of the proposed fistball courts is north east of the Town Hall facility pole barn.

III. Public Hearing – 7:00 PM

A. Conditional Use Permit for the Renovation and Use of the Former Lumber Yard as a Building Supply Yard and Aggregate Ready Mix Facility for Production and Sale of Concrete Landscape Stone per Section 4.08 (D) and 4.08 (J) of the Zoning Ordinance – 3650 Highway P – MDC Contracting DBA Rosetta Hardscapes, Jeremy Manthei - The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Jeremy Manthei provided a brief history of the company and explained the proposed use of the facility located at 3650 County Highway P, Jackson. Town resident John Lamm commented positively.

B. Close Public Hearing – Motion by Bales, seconded by Steffen to close the Public Hearing. Motion carried without a negative vote.

IV. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Conditional Use Permit for the Renovation and Use of the Former Lumber Yard as a Building Supply Yard and Aggregate Ready Mix Facility for Production and Sale of Concrete Landscape Stone per Section 4.08 (D) and 4.08 (J) of the Zoning Ordinance –MDC Contracting DBA Rosetta Hardscapes, Jeremy Manthei - Review and Action – Hoffmann read Conditional Use Permit J-12-002 into the record. The Park and Planning members considered questions of zoning and land use, manufacturing hours, water use, noise, outside storage at the facility and excess concrete. Motion by Johnson, seconded by Klug to

**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JUNE 27, 2012
PAGE 2**

authorize Conditional Use Permit J-12-002 for MDC Contracting, LLC DBA Rosetta Hardscapes. Motion carried without a negative vote. It was noted that a site plan, indicated as "Exhibit A" will be attached to Conditional Use Permit J-12-002.

C. Conditional Use Permit for the Operation of a Public Recreational Archery Range per Section 3.14(C) and 4.09 of the Zoning Ordinance –Kelly Valentino – Review and Action – The Park and Planning Commission members considered the two layout options and the consensus was to proceed with the layout prepared by Arlyn Johnson. The Park and Planning Commission members considered questions of signage, safety guidelines, hours of operation, ability to expand range size and general archery guidelines. Motion by Bales, seconded by Steffen to approve the archery range site plan and authorize the installation to proceed with Hoffmann providing a final Conditional Use Permit J-12-001 document for review and approval at the next meeting. Motion carried without a negative vote.

D. Fistball Field – Review and Discussion - After discussion related to the concept, usage and size the consensus of the Park and Planning Commission is there are no objections to the concept. Hoffmann noted a Conditional Use Hearing would be required.

E. Approval of Minutes – Motion by Heidtke, seconded by Klug to approve the minutes of the May 30, 2012 meeting. Motion carried without a negative vote.

F. Zoning Administrator's Report – Nothing additional to report.

G. Correspondence – No correspondence.

The July 25, 2012 meeting will be held at 6:00 PM and will commence at the Lannon Stone Quarry for the annual review; following the quarry tour the meeting will adjourn/reconvene at the Town Hall for the remainder of the meeting.

IV. Adjournment – Motion by Heidtke, seconded by Klug to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk