



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
MARCH 28, 2012**

- I. Call Meeting to Order** - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
  - B. Roll Call** - Members present: John Bales, Robert Hartwig, Paul Huettl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm was excused.
  - C. Approval of Agenda** – Motion Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
  - D. Approval of Minutes** – Motion by Steffen, seconded by Heidtke to approve the minutes of the February 29, 2012 meeting. Motion carried without a negative vote.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
  - B. Farmland Preservation Plan – Alternative Option Consideration - Review and Recommendation – Debora Sielski** - To refresh the Commission members with the process, Debora Sielski reviewed the Farmland Preservation Plan adoption steps. Debora explained that when she submitted the County plan to DCPT for certification they would not accept the combined agricultural/rural land use category on the 2035 Village/Town plan/map. Debora explained the options currently available to the Town: Make changes to the Comprehensive Plan and also to the Zoning Ordinance to meet the DCPT requirements; or eliminate the Farmland Preservation area. Motion by Johnson, seconded by Huettl recommending the Town Board opt out of the Farmland Preservation Plan. Motion carried without a negative vote.
  - C. Establish Possible Meeting Dates for Combined Village/Town Boards and Plan Commissions for Comprehensive Land Use Plan – Spaeth Park Project – Review and Recommendation** – After discussion the consensus of the members is to recommend June 27, 2012 for the Combined Village/Town meetings, with the meetings to be held at 7:00 PM at the Town Hall..
  - D. Review Joint Village/Town Employment and Community Center Agreements and Respective Responsibilities** – The Commission members reviewed the Recreation Director Employment Agreement and the Community Center Agreement; Hoffmann highlighted key points that need clarification, and points where the Town and Village disagree. It was the consensus of the Commission that the Joint Village Town Planning Group should continue to work on the clarification of the Community Center Agreement, and that the Recreation Director Employment Agreement is still in effect.
  - E. Cedar Creek Road Proposed Surface Improvement Consideration – Jackson Drive to CTH P – Review and Recommendation** – After discussion, motion by Heidtke, seconded by Bales recommending the Joint Village/Town Planning Group review the Village response to the proposed agreement. Motion carried without a negative vote.
  - F. Zoning Administrator’s Report** – Hoffmann commented the Turf and Tree Worx sign has been taken down.

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**G. Correspondence** –Hoffmann has a conflict with the regular date for the April meeting; tentative date will be April 18, 2012 if a meeting is needed. May 30<sup>th</sup> is the next scheduled meeting. Members were provided a summary of the 2011 activity and balances of the Park Fund accounts.

**III. Adjournment** – Motion by Johnson, seconded by Klug to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk