



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
MARCH 27, 2013**

I. Call Meeting to Order - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Diane Behm, Everett Russell, Dan Kufahl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver.

C. Approval of Agenda – Motion Steffen, seconded by Heidtke to approve the agenda. Motion carried without a negative vote.

D. Approval of Minutes – Motion by Russell, seconded by Behm to approve the minutes of the February 20, 2013 meeting. Motion carried without a negative vote.

II. Public Hearing – 7:00 PM

A. Conditional Use Permit for the Operation of a West Bend Youth Lacrosse Field per Section 3.14(C) and 4.09 of the Zoning Ordinance – 3146 Division Road – Kelly Valentino - The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Valentino introduced Jim Meyer, the representative for West Bend Lacrosse. Meyer provided a brief history of the organization and explained the request to use a field and storage area at the Town Hall Facility Park. There were no public comments.

B. Close Public Hearing – Motion by Russell, seconded by Heidtke to close the Public Hearing. Motion carried without a negative vote.

III. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Conditional Use Permit for the Operation of a West Bend Youth Lacrosse Field per Section 3.14(C) and 4.09 of the Zoning Ordinance – 3146 Division Road – Kelly Valentino - Motion by Kufahl, seconded by Bales to allow West Bend Youth Lacrosse to move forward with practices and games at the Town Hall Facility Park, and the Conditional Use Permit will be placed on the next meeting agenda of the Park and Planning Commission for a final review and action. Motion carried without a negative vote.

C. Partial Building Use – Archery Range, Simulated Firearm Shooting and Safety Instruction – Preliminary Discussion – 3650 Hwy. P - Jeff Williams – Williams presented his proposal and

**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
MARCH 27, 2013
PAGE 2**

provided the details relative to the interior of the building. After discussion Chairman Vogel stated that there were no negative comments from the Park and Planning Commission regarding the proposed use.

D. Zoning Administrator's Report – Hoffmann had nothing additional.

E. Correspondence – No correspondence to report.

The next meeting will be held on Tuesday, April 30, 2013.

IV. Adjournment – Motion by Johnson, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk