



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
NOVEMBER 28, 2012**

I. Call Meeting to Order - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Dan Kufahl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm and Everett Russell were excused.

C. Approval of Agenda – Motion Steffen, seconded by Bales to approve the agenda. Motion carried without a negative vote.

D. Approval of Minutes – Motion by Heidtke, seconded by Klug to approve the minutes of the August 29, 2012 meeting. Motion carried without a negative vote.

II. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Office Addition – 2119 Hwy NN – Bob Ksioszk - Review and Action – Mr. Ksioszk stated the site is used by Craig's Auto Body; he provided plans and a brief explanation of the proposed addition. After discussion, motion by Johnson, seconded by Kufahl approving the proposed office addition and building improvements noting that Mr. Ksioszk must provide additional landscape plans prior to proceeding with the landscaping and the he must remove the portable trailer sign. Motion carried without a negative vote.

C. Notice of Noncompliance Order J-2012-002 – 1125 Western Avenue – Discussion - Hoffmann read the notice of noncompliance and summarized Mr. Borchardt's response. Mr. Borchardt commented he only sells one car at a time, he hopes to restore the building to a Blacksmith Shop and he is hoping to apply for grants to assist with the restoration costs. Issues of parking, holding an auction, occupancy permit requirements and sanitary system requirements were discussed. After discussion the consensus of the Park and Planning Commission, which they conveyed to Mr. Borchardt is that he discontinue all sales at the 1125 Western Avenue location.

D. Lot 14 – Prairie Meadows Estates – Division and Attachment to Contiguous Lots 13 and 15 – Review and Recommendation – Hoffmann noted that Lot 14 has already been purchased by both adjacent property owners; they want to divide Lot 14 and attach it to Lot 13 and Lot 15. The consensus of the Park and Planning Commission is the attachment is the logical step.

E. Set Rezoning Hearings for Isadore and Lorraine Spaeth County Park – Hoffmann commented the rezoning of the Park that Washington County plans to use as an archery range will require a

**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
NOVEMBER 28, 2012
PAGE 2**

rezoning and a Comprehensive Plan Amendment; information on the process and the meeting dates will be forthcoming.

F. Zoning Administrator's Report –Hoffmann updated the Commission members on the Sigmund lawsuit.

G. Correspondence –Hoffmann commented on the West Shore Pipeline reduction in the water delivery service area. Due to the holidays there will not be a December meeting.

III. Adjournment – Motion by Johnson, seconded by Heidtke to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk