



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
MAY 10, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** – Chairman Heidtke, Supervisors Huettl, Kufahl, Hartwig and Russell were present. Also present was Joint Parks and Recreation Director Kelly Valentino, and Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** - Motion by Kufahl, seconded by Huettl to approve the minutes of the April 12, 2012 meeting. Motion carried without a negative vote. Motion by Russell, seconded by Hartwig to approve the minutes of the April 26, 2012 meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Kelly presented the May 10, 2012 Director’s Report. Kelly mentioned she will be presenting the Archery Range and the Fistball League courts to the Plan Commission on May 30<sup>th</sup>. Kelly also highlighted the presentation that Police Chief Jed Dolnick will offer on May 15<sup>th</sup> to make local citizens aware of recent scamming occurrences and the steps citizens can take to protect themselves.
- B. Treasurer** – In the absence of a Town Treasurer Clerk Oliver reported the April 30, 2012 account balances as follows: General Fund \$105,135.79; General Fund Money Market \$639,032.98; Encumbered Funds Money Market \$250,055.65; Property Tax \$4,446.02; Property Tax Money Market \$0; Park and Planning \$2,068.13; Park and Planning Money Market \$7,502.05; Cemetery \$9,972.25. Motion by Hartwig, seconded by Russell to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action - Appointments to Commissions and Committees** – Chairman Heidtke announced he has asked all commission and committee members with expiring terms to continue and all have accepted. The Town Board members of the Plan Commission will switch; Robert Hartwig and Paul Huettl will step off, and Dan Kufahl and Everett Russell will step on beginning in June. Chairman Heidtke noted the Joint Planning

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Group members do not have ending dates to their terms; an ordinance will be needed.

- C. Discussion and Possible Action – Reduction of 2011-2012 Alcohol Licensing Fee for El Doman, LLC** – Motion by Kufahl, seconded by Hartwig to reduce the Combined Beer and Intoxicating Alcohol Licensing fee(s) to \$200 for the remainder of the 2011-2012 licensing period. Motion carried without a negative vote.
- D. Discussion and Possible Action – Alcohol Licensing – El Doman LLC, dba Doman’s, Matthew Doman, agent** – Motion by Russell, seconded by Hartwig to issue a new Combined Beer and Intoxicating Alcohol License to El Doman LLC, dba Doman’s, Matthew Doman, agent, subject to the real estate sale closing and Jean Heidel turning in her licenses for the property. Motion carried without a negative vote.
- E. Discussion and Possible Action – TRI and TRID Awards – 2012 Road Projects** – Heidtke read the award letters for the TRI and TRID projects. The Board reviewed the comments and notes from the annual road review meeting. Motion by Huettl, seconded by Kufahl to request bids for all projects included in item II.(B) from the minutes of the April 26, 2012 Special Town Board Meeting, and decide at the June meeting which road projects will be done in 2012. Motion carried without a negative vote.
- F. Reconsideration, Discussion and Possible Action – No Concealed Carry in Town Buildings – Supervisor Kufahl** – Kufahl asked for the reconsideration of the current policy of “no concealed carry in Town buildings” after participating in concealed classes and discussing the topic with others who participate in local government. After discussion, motion by Kufahl, seconded by Huettl to rescind the “No Concealed Carry in Town Buildings” action and to remove the no concealed carry postings from the Town Hall doors. Motion carried with Huettl, Kufahl, Heidtke and Hartwig voting aye and Russell voting no.
- G. Discussion and Possible Action – Picnic Tables and Benches for New Town Hall Patio** – Huettl summarized his research of the styles, materials and pricing options for the picnic tables and benches. Motion by Russell, seconded by Kufahl directing Huettl to purchase materials for eight (8) picnic table/bench sets for an amount not to exceed \$1500. Motion carried without a negative vote.

**IV. Supervisors and Clerk Reports**

- A. Building Committee – Supervisors Hartwig and Kufahl** – Supervisors Kufahl and Hartwig reported there will not be meetings in May or June. Julia has received the information from Kufahl for the preparation of the request for proposals.
- B. Highway Department – Chairman Heidtke** – Chairman Heidtke summarized the monthly highway department report. The recently purchased spray patch machine is at the Town Garage.
- C. Weed Commissioner – Supervisor Huettl** – Nothing to report; awaiting assistance from the Clerk’s office with preparation of letters to residents with weed issues.

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- D. Grounds - Supervisor Hartwig** – Supervisor Hartwig reported the annuals will be planted around Memorial Day. The patio fencing and landscaping installation was completed by Town Board members with assistance from the Hartwig family and Jeff Wenzel.
- E. Buildings – Supervisor Kufahl** – Kufahl reported he is assembling information in order to prepare a RFP for the roof over the center town hall section and the approximate three foot area in front of the apartment.
- F. Transfer Station – Supervisor Russell** – The addition of a fourth recycling bin is being considered.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Nothing additional to report.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Clerk Oliver reported JAYBA would like specific direction on what needs painting at the pavilion. The conflict related to non-issuance of a new operator’s license to Leah Weber has been resolved. Maintenance worker Bruce Rolston has requested speed limit/speed control signage for the town driveways, specifically the service drive to the pavilion. The Town will need to enact some type of noxious weed or weed control ordinance to assist the Weed Commissioner with enforcement. Building Inspector Hoffmann has reported the rocks in the landscaping along the patio between the end of the fencing and the stair hand rails are too small to serve as barriers to prevent falls – some type of larger barrier must be installed. Additionally installation of a railing to prevent falls down the exterior basement stairs from the grass level must be installed. The turnout for the May 8, 2012 Recall Primary Election was 49%.; Clerk Oliver expressed her appreciation for the dedication of the poll workers; they did an exceptional job.
- V. The Town Board may go to Closed Session Pursuant to Wisconsin Statutes Sec. 19.85(1) (c) to “Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”.** Motion by Hartwig, seconded by Huettl to move into Closed Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried without a negative vote.
- VI. Reconvene in Open Session for the Purpose of Acting on Matters Discussed in Closed Session** – Motion by Huettl, seconded by Kufahl to move into Open Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried without a negative vote, Action: Motion by Hartwig, seconded by Huettl to advertise for a Treasurer. Motion carried without a negative vote.
- VII. Future Agenda Items** - Nothing additional was mentioned.
- VIII. Announcements** – Upcoming meetings were noted.

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- IX. Approval of Vouchers** –Motion by Hartwig, seconded by Huettl to approve the vouchers for payment as presented. Motion carried without a negative vote.
  
- X. Adjournment** – Motion by Russell, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes approved: \_\_\_\_\_