

## **DRAFT** Minutes

### **Joint Village/Town Planning Group**

**March 21, 2013 – 7:00 PM**

**Jackson Village Hall**

**N168 W20733 Main St**

**Jackson, WI 53037**

#### **1. Call to Order and Roll Call.**

Doug Alfke called the meeting to order at 7:00 p.m.

Members present: John Seidler, Kurt Henning, Gordon Hoffmann, and John Walther.

Members absent: Arlyn Johnson.

Staff present: Brian Kober.

Also present were Town Supervisors Hartwig and Kufahl.

#### **2. Approval of Agenda.**

Kurt Henning made a motion to approve the agenda as presented. John Seidler seconded the motion. Vote: 5 ayes, 0 nays. Motion passed.

#### **3. Approval of Minutes – February 21, 2013 meeting.**

Gordon Hoffmann made a motion to approve the minutes of the February 21, 2013 meeting. John Seidler seconded the motion. Vote: 5 ayes, 0 nays. Motion passed.

#### **4. Comments on any Issue Affecting Both the Village and Town.**

##### **a. WIS 60 Corridor Study**

There was nothing to report.

##### **b. Jackson Pipeline Issue**

There was a brief discussion regarding areas of construction along the pipeline as a result of some anomalies detected by the electronic pig.

##### **c. Report of the Joint Park & Rec Ad Hoc Committee**

No one from the committee was present to provide a report.

#### **5. Update of Village/Town Development Proposals/Events.**

There was nothing to report from the Town.

Brian Kober updated the Group on the Park and Ride lot. The State has given permission to the Village to advertise the project. Bids are planned to be opened in May with a projected start in June. He also said that in preparation for the 2014 budget, the Cedar Creek Road resurfacing and bike path construction project would need to come to the Group in July/August for recommendation of design to the respective Boards.

Brian also reported that following the 2010 census, the U.S. Census Bureau designated a new urbanized area – which includes portions of the Cities of Hartford and West Bend, the Villages of Jackson, Kewaskum, and Slinger, and portions of the Towns of Barton, Hartford, Jackson, Kewaskum, Polk, Trenton, and West Bend; all linked together to form the 2010 Census-Defined West Bend Urbanized Area in Washington County, including a population of at least 50,000. This designation brings with it Federal requirements for metropolitan, or area-wide transportation planning and programming for urbanized areas, in order for Federal highway and transit funds to continue to be used for local, as well as county and state transportation improvement projects within the urbanized area. Brian mentioned that a meeting will be held at the Washington County Courthouse on Wednesday, March 27 at 3:00 p.m. to discuss the issue with the Regional Planning Commission staff and Commissioners. He also mentioned that an area storm water plan is imminent which would potentially involve modifications to the Village/Town Comprehensive Plan.

Doug Alfke reported that the Jackson Moonlighters will be hosting a pancake breakfast from 7:00 – 10:30 on the Saturday morning of Action in Jackson. Also discussed was that the Legion will still be involved and have bands playing (with no admission charge) until 11:00pm on Friday and Saturday evenings. A car show and flea market are also being planned for the weekend.

**6. Set Agenda and Tasks for the Next Meeting.**

All items on the current agenda will be placed on the next agenda.

**7. Adjourn.**

John Seidler made a motion to adjourn. Gordon Hoffmann seconded the motion. Vote: 5 ayes, 0 nays. Motion passed. Meeting was adjourned at 7:16 p.m.

Respectfully submitted by John M. Walther, Administrator.