



**MINUTES OF THE SPECIAL MEETING OF THE  
TOWN OF JACKSON AND VILLAGE OF JACKSON AD-HOC  
JOINT PARKS AND RECREATION BUDGET OVERSIGHT COMMITTEE  
APRIL 17, 2013**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:25 PM by Chairman Everett Russell. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** – Town members Everett Russell and Ray Heidtke, Village member Don Olson, Joint Parks and Recreation Director Kelly Valentino and Town Clerk Julia Oliver were present. Village member Michael Kufahl was excused.
- C. Approval of the Agenda** – Motion by Olson, seconded by Heidtke to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Olson, seconded by Heidtke to approve the minutes of the February 28, 2013 meeting. Motion carried without a negative vote.
- II. Business**
- A. Any Town or Village Citizen Comment on an Agenda Item** – W. Kannenberg provided written information related to revenue items.
- B. Discussion and Update – Boys and Girls Club Contribution – Kelly Valentino, Joint Parks and Recreation Director** – Kelly asked Village Administrator John Walther to respond on behalf of the Village; Walther state that the Village is developing a proposal to forward to the Washington County Boys and Girls Club; it has been challenging to quantify their use in order to make the proposal fair. Walther hopes to have the proposal completed in the next couple of weeks.
- C. Discussion and Possible Action – Formula for Cost Sharing Between the Town and Village** – Valentino stated they base cost sharing on usage which is currently 29% Town and 70% Village. Valentino suggests cost sharing based upon population numbers citing that is the way the cost sharing for fire service is calculated; she noted there would be less fluctuation if population numbers were the basis instead of usage numbers. Motion by Heidtke, seconded by Olson to table. Motion carried without a negative vote.
- D. Discussion and Possible Action – The Community Center Agreement (Between the Village and Town)** – Village Administrator Walther questioned this agenda item; he stated the purpose of the ad-hoc committee is to define operational costs that are to be shared per the community center operation agreement. After discussion motion by Olson, seconded by Heidtke to table. The members agreed they will ask the Town Board and the Village Board to clarify the task(s) they want the ad-hoc committee to achieve; specifically to clarify and define the committee purpose.
- III. Set Future Agenda Items** – The committee tentatively set items C and D as agenda items for the next meeting, which will be held once the committee receives clarification from the Town and Village Boards.

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- IV. Announcements** – Valentino announced the Spring/Summer Activity Guide is online and will be in the mail soon.  
**Opportunities to Increase Use of the Town Hall Facilities and Park** - Valentino noted recent programming opportunities of archery, fistball, and lacrosse. Valentino briefly described the kite festival planned for this summer.
- V. Adjournment** – Motion by Heidtke, seconded by Olson to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver  
Town Clerk

Minutes approved: \_\_\_\_\_