



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 14, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** - Chairman Heidtke, Supervisors Huettl, Kufahl, Hartwig and Russell were present. Also present was Clerk Julia Oliver.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Kufahl, seconded by Russell to approve the minutes of the May 10, 2012 meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Joint Parks and Recreation Director Valentino was excused.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – T. Peters commented on item E.
- B. Discussion and Possible Action – 2012-2013 Alcohol Licensing** – Motion by Kufahl, seconded by Hartwig to approve the 2012-2013 Alcohol Licenses as presented, the licensees with open items must provide the required documentation to the Clerk prior to license issuance. Motion carried without a negative vote.
- C. Discussion and Possible Action – 2012-2013 Operator Licensing** – Motion by Hartwig, seconded by Huettl to approve the 2012-2013 Operator License Renewals as presented. Motion carried without a negative vote.
- D. Discussion and Possible Action – 2012-2013 New Operator Licensing** – Motion by Kufahl, seconded by Huettl to approve the 2012-2013 new Operator License for Lisa Haas. Motion carried without a negative vote. It was noted that Daniel Chapman, Katlyn Detric, Jennifer Mohney and Angela Wanta did not appear as required.
- E. Discussion and Possible Action – Payne and Dolan Request for Extended Hours of Operation** – Jeff Williams representing Payne and Dolan appeared to present the information related to the request. Motion by Huettl, seconded by Hartwig to approve the Payne and Dolan request to operate for ten (10) days from 8:00 PM to 6:00 AM after providing notification of the start date to the Town,

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and providing one week of advance notice of the extended operating hours to the immediate neighbors. Motion carried without a negative vote.

- F. Discussion and Presentation– Wisconsin State Representative Duey Stroebel** – State Assembly Representative Stroebel provided a self introduction including business, civic and philanthropic pursuits. Representative Stroebel stressed he is a fiscal conservative. After questions from the Town Board, Chairman Heidtke thanked Representative Stroebel for attending the meeting.
- G. Discussion and Possible Action – Farmland Preservation Plan – Recommendation from Park and Planning Commission to Opt Out** – Gordon Hoffmann provided a brief explanation of the events that have occurred which prompted the Park and Planning Commission to recommend the Town “opt out” of the Farmland Preservation Plan. Motion by Huettl, seconded by Kufahl confirming the Park and Planning Commission’s recommendation that the Town of Jackson “opt out” of the Farmland Preservation Plan. Motion carried without a negative vote.
- H. Discussion and Possible Action– Resolution - Community Development Authority Fixed Rate Revenue Bonds** – Attorney Linda Templin provided a summary of the proposed addition of a Performing Arts Center at Kettle Moraine Lutheran High School. Attorney Templin stressed the Town of Jackson Community Development Authority and the Town of Jackson are conduit issuers; neither have liability but both provide benefit because the bonds are non-taxable and therefore Kettle Moraine Lutheran High School receives a lower interest rate on their borrowing. Motion by Hartwig, seconded by Huettl adopting Resolution J-12-003, “Resolution Approving Issuance of Community Development Authority of the Town of Jackson, Wisconsin Fixed Rate Redevelopment Revenue Bonds, Series 2012 (Kettle Moraine Lutheran High School Project)”. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried without a negative vote.
- I. Discussion - Progress on Joint Planning Group’s Review of Joint Park and Recreation Director Employment Agreement and Community Center Operation Agreement** – Gordon Hoffmann and Arlyn Johnson, Town members of the Joint Village/Town Planning Group provided a brief history of the two contracts/agreements currently in place which dictate the financial responsibility the Town has for the Joint Parks and Recreation Director and the Community Center. Also provided was a new operations agreement drafted by Village Administrator John Walther. The discussion considered the intent of the two original documents. The consensus of the Town Board is that they concur with Town Members of the Joint Village/Town Planning Group on what has occurred and the intent of both documents.
- J. Discussion and Possible Action – Grave Opening June 24, 2012 – Philip T. Geygan** – Motion by Kufahl, seconded by Huettl to approve the grave opening permit for Phillip Geygan. Motion carried without a negative vote.
- K. Discussion and Possible Action – Pay Rate for Mary Krumbiegel, Assistant Chief Inspector-** Clerk Oliver stated that Mary Krumbiegel has completed the required Chief Inspector training and has assumed the role of “Assistant Chief Inspector” for the 2012 elections to date. Clerk Oliver indicated that the Chief Inspector is paid more than the Poll Workers and she would like the Town Board to increase Mary Krumbiegel’s pay to \$12.50 per hour to reflect her increased responsibility and duties. Motion by Kufahl, seconded by Hartwig to increase Mary Krumbiegel’s pay rate to \$12.50 per hour. Motion carried without a negative vote.

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L. Discussion and Possible Action – 2012 Road Projects:

- 1. Crack Filling - Crack Filling Service, LLC** – Motion by Russell, seconded by Huettl to award the crack filling contract to Crack Filling Services in the amount of \$24,500. Motion carried without a negative vote.

- 2. Seal Town Hall Parking Lot – Gierach Grading and Paving** – Motion by Kufahl, seconded by Hartwig to award the Seal Coat of the Town Hall Parking Lot contract to Gierach Grading and Paving in the amount of \$6,050, area to include only the main lot, not the extra west lot, the north drive and lot, or the driveway into the facility. Motion carried without a negative vote.

IV. Supervisors and Clerk Reports

A. Building Committee – Supervisors Hartwig and Kufahl – Nothing to report.

B. Highway Department – Chairman Heidtke – Chairman Heidtke summarized the Highway Department report.

C. Weed Commissioner – Supervisor Huettl – Supervisor Huettl commented on the weeds that he noticed on the land along Highway 60 by the Forest Hills subdivision; Clerk Oliver will contact Washington County about the problem.

D. Grounds - Supervisor Hartwig – Supervisor Hartwig commented he has completed planting annuals at the Town Hall. Supervisor Huettl commented positively on the addition of the fence and landscaping around the new patio.

E. Buildings – Supervisor Kufahl – Nothing to report.

F. Transfer Station – Supervisor Russell - Supervisor Russell reported the Town received approximately \$7,000 for the 2012 Recycling Grant, he has purchased some tools for the Transfer Station employees to use and he met with a Sheriff Deputy and the Transfer Station employees regarding permit and dumping violations.

G. Treasurer’s Report – Clerk Oliver - In the absence of a Town Treasurer Clerk Oliver reported the May 31, 2012 account balances as follows: General Fund \$87,090.50; General Fund Money Market \$660,205.78; Encumbered Funds Money Market \$218,592.80; Property Tax \$4,446.02; Property Tax Money Market \$0; Park and Planning \$2,068.13; Park and Planning Money Market \$7,502.37; Cemetery \$9,972.67. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.

H. Chairman’s Report and Correspondence – Chairman Heidtke – Chairman Heidtke read the list of Jackson Fire Department members who received awards for their years of service; it was noted that Ron Eickstedt has thirty years of service. Chairman Heidtke also reminded the Town Board of the upcoming Public Informational Meeting on the Highway 60 Project (widening/reconstruction).

I. Clerk’s Report and Correspondence – Clerk Oliver – Clerk Oliver reported the Town had an 89.2% turnout for the June 5th recall election.

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V. Future Agenda Items

Supervisor Kufahl asked that the RFP for the architect be placed on the July agenda for consideration.

Supervisor Russell requested that meetings be held on a night other than Thursday during the summer months. It was agreed that the July meeting will be held on Wednesday, July 11th.

VI. Announcements – Upcoming meetings were noted.

VII. Approval of Vouchers – Motion by Kufahl, seconded by Huettl to approve the vouchers as presented. Motion carried without a negative vote.

VIII. Adjournment – Motion by Hartwig, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____