



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
JULY 11, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl and Robert Hartwig were present. Also present was Joint Parks and Recreation Director Kelly Valentino and Clerk Julia Oliver. Supervisor Everett Russell was excused.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Kufahl, seconded by Huettl to approve the minutes of the June 14, 2012 meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Joint Parks and Recreation Director Valentino provided the Town Board with a brief update to the Director’s Report dated June 28, 2012. Kelly mentioned the archery range has been staked and is ready for the berm construction. Kelly and Jim Blank are working on the Fistball courts project scope and budget for submission of the Conditional Use Permit to the Planning Commission. Kelly thanked everyone who worked on and participated in “Action in Jackson” – the event was a success.
- B. Treasurer’s Report – Clerk Oliver** – Heidtke commented there is not a Treasurer’s report.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – Chairman Heidtke asked for comments on any agenda item other than the Highway 60 Corridor project. There were no comments.
- B. Discussion and Possible Action – Comments on the Highway 60 Corridor** – Chairman Heidtke provided the Board members with a brief history of the Project Advisory Committee (PAC) meetings and also a summary of the June 20<sup>th</sup> Public Information Meeting. Chairman Heidtke would like the Town Board to formulate comments for submission to the Wisconsin DOT. Chairman Heidtke briefly explained the alternatives presented at the Public Information Meeting. Chairman Heidtke asked if there were any Town citizen comments on the Highway 60 Corridor project and the following citizens commented: T. Welke, J. Whisler, M. Heckendorf, C. Whisler, A. Karlsvik, L. Hanson, C. Losik, S. Kueper, J. Engelbrecht, D. Nikolay, J. Braeger, L McGraw, J. Lamm Sr., H. Lamm, and S. Clay. After consideration of the public comments and discussion, motion by Kufahl,

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seconded by Huettl directing the Clerk to draft a resolution stating the Town Board is not in favor of any/all of the Jackson Bypass Alternatives. Motion carried without a negative vote.

**C. Discussion and Possible Action – Fire Ban – No action.**

**D. Discussion and Possible Action – Kirchhayn Parade** – Kufahl reported the car club who sponsors the parade had an emergency meeting to establish participation rules for the parade and the car club has confirmed they will do their best to keep the rules enforced following the parade. Chairman Heidtke commented the Washington County Highway Department will not issue a parade permit to the car club unless the Town of Jackson agrees to accept the responsibility for the oversight of the parade. Motion by Huettl, seconded by Hartwig agreeing that the Town will be responsible for the oversight of the Kirchhayn parade and authorizing Supervisor Kufahl and Supervisor Russell to act on behalf of the Town of Jackson on July 29, 2012 to ensure the road barricades are installed and removed, and to act on behalf of the Town for the oversight of the event. Motion carried without a negative vote, Kufahl abstained.

**E. Discussion and Possible Action – Requests for Proposal – Architect** – Clerk Oliver provided a draft of the RFP – Architectural Services for the Town Board review and input. After review, motion by Huettl, seconded by Heidtke directing Clerk Oliver to mail copies of the RFP – Architectural Service to the architects that have previously submitted information on Town Hall projects, to post in the three locations in the Town of Jackson, and to publish a summary of the project in the West Bend News. Motion carried without a negative vote.

**IV. Supervisors and Clerk Reports**

**A. Building and Building Committee – Supervisor Kufahl** – Nothing additional to report. The next Building Committee meeting will be on August 22, 2012 to review the submitted proposals.

**B. Highway Department – Chairman Heidtke** – Heidtke summarized the Highway Department report.

**C. Weed Commissioner – Supervisor Huettl** – Nothing to report. Huettl commented there are six picnic tables assembled and two more to complete.

**D. Grounds - Supervisor Hartwig** – Hartwig commented that sufficient watering has been key to keeping the new plantings alive during the drought conditions.

**E. Transfer Station – Supervisor Russell** – No report.

**F. Chairman’s Report and Correspondence – Chairman Heidtke** – Nothing additional to report. Heidtke commented the new doors have arrived and will be installed shortly.

**V. Future Agenda Items** – The Spring Valley Road TRI-D project will need further consideration.

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- VI. Announcements** – Upcoming meetings were noted.
- VII. Approval of Vouchers** – Motion by Hartwig, seconded by Kufahl to approve the vouchers as presented. Motion carried without a negative vote.
- VIII. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes approved: \_\_\_\_\_