



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 12, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** – Chairman Heidtke, Supervisors Huettl, Kufahl and Russell were present. Also present was Joint Parks and Recreation Director Kelly Valentino, Treasurer Kathy Welch and Clerk Julia Oliver. Supervisor Hartwig was absent.
- C. Approval of the Agenda** – Motion by Kufahl, seconded by Huettl to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Russell, seconded by Kufahl to approve the minutes of the December 8, 2011 Regular Town Board Meeting. Motion carried.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director-** The Director’s Report dated January 12, 2012 was distributed and Kelly commented on several of the items; specifically highlighted was the recent passing of Dan Bennett (Town appointee to the Joint Parks and Recreation Committee), February 4th Monte Carlo Night – volunteers are needed, Intern Billy Welacha will start on January 17th, and donation of gently used bookshelves for the adult lending library would be appreciated.
- B. Treasurer – Kathy Welch** – Treasurer Welch reported the December 31, 2011 account balances as follows: General Fund \$34,777.49; General Fund Money Market \$995,011.20; Encumbered Funds Money Market \$254,973.99; Property Tax \$1,951,726.76; Property Tax Money Market \$600,013.15; Park and Planning \$1,368.13; Park and Planning Money Market \$7,485.81; Cemetery \$8,470.60. Motion by Russell, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action - Potential Collaboration with Washington County on Archery Range** – Kelly distributed an informational packet on the archery range concept, and expanded on her contact with Norb and Barb Yogerst. After discussion, Chairman Heidtke asked Kelly to provide the Town Board with a few location options at the Town Hall Park and cost estimates for the project. Kelly also noted the Town should consider a new aerial map to assist with site planning because the current map is outdated.
- C. Discussion and Possible Action - Escrow Agreement Amendment – Appellation Ridge** – Motion by Huettl, seconded by Kufahl authorizing the reduction of the Appellation Ridge Escrow account from \$20,000 to 5,000. Motion carried.
- D. Discussion and Possible Action – Highway Department Vehicle Purchase** – Motion by Huettl, seconded by Kufahl not to purchase a new one ton highway department vehicle. Motion carried.

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- E. Discussion and Possible Action – WTA District Meeting, February 11, 2012** – Chairman Heidtke, Supervisor Huettl and Clerk Oliver confirmed they will attend.
- F. Discussion and Possible Action – Appointment of Special Election Day Registration Deputies for the 2012 Elections** – Clerk Oliver reported on the GAB recommendation to appoint Special Election Day Registration Deputy(s) to accommodate individuals who would like to work at the polls on election days but are not affiliated with the Republican or Democratic parties. Motion by Kufahl, seconded by Huettl to appoint Diane Kowalske and Dennis Jeske as Special Election Day Deputies for the 2012 elections. Motion carried.
- G. Discussion – Village and Town Reconstruction of Cedar Creek Road** – Chairman Heidtke presented a review of the proposed agreement (draft 2) prepared by Arlyn Johnson, and discussed by the Joint Village/Town Planning Group for the reconstruction of the shared portion of Cedar Creek Road from Jackson Drive to County Highway P. The Supervisors are encouraged to contact Arlyn with questions and comments so that he may bring them forward for presentation to the Joint Group at the January 19, 2012 meeting.
- H. Discussion and Possible Action – Appointment to the Joint Parks and Recreation Committee** – Motion by Kufahl, seconded by Russell to appoint Laurie Lamm McGraw to the Joint Parks and Recreation Committee to replace Dan Bennett for the remainder of his term. Motion carried.
- I. Discussion and Possible Action – Use of Snowmobiles at Town Hall Facility and Park by Boy Scouts for Transport and Emergencies During February Usage, if needed** – No action; written request still has not been received from the Scouts.
- J. Discussion and Possible Action – Correction – Resolution Numbering J-11-008 to J-11-009** - Motion by Huettl, seconded by Russell to correct the number of Resolution J-11-008, “A Resolution Accepting Public Improvements Specified in the Escrow Agreement for the Valleywood Subdivision” to Resolution number J-11-009. Motion carried.

IV. Supervisors and Clerk Reports

- A. Building Committee – Supervisors Hartwig and Kufahl** – Supervisor Kufahl reported he has received proposals from three architectural design companies to provide site studies, architectural plans and cost estimates. The proposals will be reviewed by the Building Committee at their February 15, 2012 meeting in order to provide recommendations to the Town Board.
- B. Highway Department – Chairman Heidtke** – Chairman Heidtke summarized the monthly highway department report. Chairman Heidtke also reported on a meeting with Tom Isaac of the DNR and the submission of three applications competing for approximately \$900,000 in statewide DNR funding for repairs to roads that directly access DNR land. The Town submitted applications for dead end Church Road, dead end Maple Road, and the driveway and parking lot on Division Road.
- C. Weed Commissioner – Supervisor Huettl** – Nothing to report.
- D. Grounds - Supervisor Hartwig** – No report.
- E. Buildings – Supervisor Kufahl** – Nothing additional to report.
- F. Transfer Station – Supervisor Russell** – Supervisor Russell reported he has been unable to get vendors to provide the pricing information he is requesting for waste and recycling. The clean up at the

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Transfer Station continues and Supervisor Russell has asked for Ron Eickstedt's assistance when he is not busy with highway department work.

G. Chairman's Report and Correspondence – Chairman Heidtke – Chairman Heidtke reported on information received from County Highway Commissioner Jon Edgren with regard to 2012, 2013 and 2014 major road projects.

H. Clerk's Report and Correspondence – Clerk Oliver – Clerk Oliver reported that refunds for overpayment of taxes will now be processed on a weekly basis through the February 15th settlement, signs have been posted regarding no parking on town roads during snow and ice storms, and mill rate sheets were distributed to the Town Board with the notation the town 2011 mill rate decreased one cent per thousand from the 2010 mill rate.

V. Future Agenda Items – Nothing noted.

VI. Announcements – Upcoming meetings were noted. Chairman Heidtke mentioned State Representative Duey Strobel provided Blue Book copies – feel free to take a copy.

VII. Approval of Vouchers – Motion by Russell, seconded by Kufahl to approve the vouchers as presented. Motion carried.

VIII. Adjournment – Motion by Russell seconded by Heidtke to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____