



**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 9, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** – Chairman Heidtke, Supervisors Huettl, Kufahl, Hartwig and Russell were present. Also present was Joint Parks and Recreation Director Kelly Valentino, Stantec Engineering Representative Brian Lennie, Zoning Administrator Gordon Hoffmann, Treasurer Kathy Welch and Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- II. Public Hearing – 7:00 PM**
- A. To Consider Drainage Improvements Within the El Camino Subdivision** – “The Notice of Public Hearing on Special Assessments for El Camino Subdivision Property Owners” was read into the record. Chairman Heidtke briefly introduced the purpose of the public hearing. Brian Lennie summarized the drainage situation, presented his findings and explained potential options for correcting the issues. Gordon Hoffmann summarized how the situation would be handled in a subdivision with a homeowners association, and further explained that in subdivisions without homeowners associations the Town corrects the problems and then special assesses the property owners. Chairman Heidtke opened the hearing for public comment. Comments were made and questions asked by the following residents: R. Anderson, J. Miller, B. Burkette, J. Pollpeter, L. Griffith, R. Malzewski, M. Dueno, T. Thorin, J. Myers, P. Steele, G. Welsh, D. Buyeske, D. Stoecker, K. Monroe and L. Vargo. Chairman Heidtke read correspondence he received from residents who were unable to attend the public hearing.
- B. Close Public Hearing** – At the conclusion of the comments and questions Chairman Heidtke closed the public hearing.
- III. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** - The Director’s Report dated February 9, 2012 was distributed and Kelly commented on several of the items; specifically highlighted was the success of the Monte Carlo night event held at the Community Center, the Escanaba Casino trip has almost filled, the “Walk with Ease” program will begin in April and candy donations would be appreciated for the 6,000+ eggs that will be filled for the Community Easter Egg Hunt on March 31st.
- B. Treasurer – Kathy Welch** – Treasurer Welch reported the January 31, 2012 account balances as follows: General Fund \$84,205.46; General Fund Money Market \$633,448.26; Encumbered Funds Money Market \$340,181.86; Property Tax \$541,624.36; Property Tax Money Market \$1,900,343.15; Park and Planning \$1,368.13; Park and Planning Money Market \$7,501.13; Cemetery \$9,971.02. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried without a negative vote.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 9, 2012
PAGE 2**

IV. Business

- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action - Possible Drainage Remedies in the Best Interest of the Property Owners of El Camino Subdivision** – After discussion the Town Board agreed an onsite walk-thru and visual analysis would be the next best step. The next Town Board meeting will be held on February 27, 2012 at 4:00 PM; the meeting will begin at the Town Hall and then move to the El Camino subdivision for an onsite review. Clerk Oliver is directed to notify the homeowners who surround the drainage easement and ponds in El Camino subdivision of the meeting and to request access to the properties.
- C. Approval of Minutes** – Motion by Russell, seconded by Huettl to approve the minutes of the January 12, 2012 meeting. Motion carried without a negative vote.
- D. Discussion and Possible – Resolution to Combine Wards for Election Purposes** – Motion by Huettl, seconded by Russell to adopt Resolution J-12-001, “A Resolution to Combine Wards in the Town of Jackson for Election Purposes Whenever Possible”. Motion carried without a negative vote.

V. Supervisors and Clerk Reports

- A. Building Committee – Supervisors Hartwig and Kufahl** – Supervisors Hartwig and Kufahl reported the next meeting will be February 15, 2012 and will last 1 ½ hours to allow time for the committee to tour the barn again to review the comments from the structural engineer. Kufahl and Hartwig plan to meet prior to February 15th to discuss the proposals for site analysis, architectural plans and project cost estimates.
- B. Highway Department – Chairman Heidtke** – Chairman Heidtke summarized the monthly highway department report. Chairman Heidtke commented on the purchase of tires for the Tiger mower and the JCB backhoe.
- C. Weed Commissioner – Supervisor Huettl** – Nothing to report.
- D. Grounds - Supervisor Hartwig** – Supervisor Hartwig has started securing donations of annuals for spring planting at the Town Hall.
- E. Buildings – Supervisor Kufahl** –Nothing additional to report.
- F. Transfer Station –Supervisor Russell** – Supervisor Russell reported the south side of the Transfer Station building has been cleared. Transfer Station Supervisor Steve Spaeth has requested an employee meeting be scheduled; the consensus of the Town Board is to allow a paid (two hour minimum) meeting but require the employees to work on Transfer Station clean-up when the meeting is over.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Chairman Heidtke reported on the Economic Development of Washington County annual dinner meeting he recently attended; the meeting was informational on EDWC goals and provided examples of recent successes.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Clerk Oliver reported that the office staff has been given a goal of June 1, 2012 to complete the clean-out of the furnace room and the organization of the upstairs file/storage room. Those who will be attending are reminded of the WTA District meeting on February 11, 2012.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 9, 2012
PAGE 3**

- VI. The Town Board may go to Closed Session Pursuant to Wisconsin Statutes Sec. 19.85(1) (c) to “Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”.** Motion by Hartwig, seconded by Kufahl to move into closed session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.
- VII. Reconvene in Open Session for the Purpose of Acting on Matters Discussed in Closed Session.** No action.
- VIII. Future Agenda Items** – Kufahl asked the Town Board to review the action previously taken regarding concealed carry in the Town Hall Buildings based upon new information he has received.
- IX. Announcements** – Upcoming meetings were noted.
- X. Approval of Vouchers** – Motion by Russell, seconded by Hartwig to approve the vouchers as presented. Motion carried.
- XI. Adjournment** – Motion by Huettl seconded by Russell to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____