

## MINUTES

### MEETING OF THE TOWN OF JACKSON AND VILLAGE OF JACKSON AD-HOC JOINT PARKS AND RECREATION BUDGET OVERSIGHT COMMITTEE JULY 23, 2013

#### **I. Call meeting to Order and Pledge of Allegiance.**

Chairman Everett Russell called the meeting to order at 7:00 p.m... The Pledge of Allegiance was recited.

##### **A. Official Meeting Notification.**

Town Assistant reported that the meeting had been posted correctly.

##### **B. Roll Call**

Town members Everett Russell and Ray Heidtke, Village members Don Olson and Michael Kufahl, Jt. Parks & Recreation Director Kelly Valentino were present. Also present was Town Office Assistant Mary Lou Desrosier.

##### **C. Approval of the Agenda**

Michael Kufahl made a motion to approve the agenda. Ray Heidtke seconded the motion. Motion passed.

##### **D. Approval of the minutes.**

Ray Heidtke made a motion to approve the June 19, 2013 minutes as presented. Don Olson seconded the motion. Motion passed.

#### **II. Business.**

##### **A. Any Town or Village Citizen Comment on an Agenda Item.**

None

##### **B. Update – Boys and Girls Club Contribution – Kelly Valentino, Joint Parks and Recreation Director**

A letter addressed to the Boys and Girls Club was presented. It has not been sent to the Boys and Girls Club yet. There will be a meeting on Monday at the Village to discuss the facts in the letter. They will decide if the amount of the Boys and Girls Club's contribution will be as stated in the letter or if it will be a higher amount.

**C. Discussion and Possible Action – Formula for Cost sharing Between the Town and Village, and clarification on What Costs Should be Shared.**

Discussion continued on the clarification of costs, income from parks rentals – items that would be included in the budget; also the cost of building operations, staff, and deficits.

**D. Discussion and Possible Action – The Community Center Agreement (Between the Village and Town).**

Proposed title: Community Center and Park and Recreational Consolidated Agreement. Don Olson volunteered to make a first draft of the agreement and have other members view it and make additions or corrections, so that a possible finished agreement could be presented at the next meeting.

**III. Set Future Agenda Items.**

Agenda items **II C and D** will be on the next agenda. Agenda item **II B** will remain on the Agenda, but will be an update item only.

**IV. Future Meeting Date**

The committee members recommend the next meeting be held as a Joint Town Board and Village Board meeting; scheduled for August 21, 2013 at the Village Hall.

**V. Motion to Adjourn** by Ray Heidtke. Mike Kufahl seconded the motion. Meeting adjourned at 8:20 p.m.

Respectfully submitted by Mary Lou Desrosier, Office Assistant, Town of Jackson