

## **APPROVED** Minutes

### **Town of Jackson & Village of Jackson Ad-Hoc Jt. Parks & Recreation Budget Oversight Committee**

**Thursday, February 28, 2013 – 7:00pm**

**N165W20330 Hickory Lane**

**Jackson, WI 53037**

#### **1. Call Meeting to Order and Pledge of Allegiance.**

Chair Everett Russell called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

##### **A. Official Meeting Notification.**

Village Clerk Susan Rank reported that the meeting had been posted correctly in the Village and in the Town.

##### **B. Roll Call.**

Village members Don Olson and Michael Kufahl, Town members Everett Russell and Ray Heidtke, Jt. Parks & Recreation Director Kelly Valentino, and Village Clerk Susan Rank were present.

##### **C. Approval of the Agenda.**

Michael Kufahl made a motion to approve the agenda. Don Olson seconded the motion. Vote: 4 ayes, 0 nays. The motion passed.

##### **D. Approval of the Minutes.**

Ray Heidtke made a motion to approve the January 24, 2013 minutes as presented. Michael Kufahl seconded the motion. Vote: 4 ayes, 0 nays. The motion passed.

#### **2. Business.**

##### **A. Any Town or Village Citizen Comment on an Agenda Item.**

Dennis Jeske, a Town of Jackson resident and a member of the Jt. Parks & Recreation Committee spoke. He questioned the name of the committee, as well as a number of the agenda items.

Brian Emmrich, a Village of Jackson resident and Village Trustee spoke. He offered suggestions as to how the Community Center should be run.

**B. Discussion and Update – Boys and Girls Club Contribution – Kelly Valentino, Jt. Parks and Recreation Director.**

Kelly Valentino reported that as of Tuesday, when she spoke to Jay Fisher, the Boys & Girls Club Board had not met to discuss the contract. That may not happen until March.

**C. Discussion and Possible Action – Formula for Cost Sharing Between the Town and Village, and Clarification on What costs Should be Shared.**

Discussion ensued regarding the 'Operation & Maintenance Expense' line item in the budget. Other matters discussed included, but were not limited to, insurance for the building, the definition of 'Miscellaneous Building Repairs' line item on the budget, which government entity should pay for what, whether the 2001 agreement between the Town and the Village regarding payment for the Jt. Park & Recreation Directors salary was superseded by the 2008 operations agreement between the Village and the Town regarding the Jackson Area Community Center, and whether they should investigate the usage percentage as a basis for figuring the contribution percentage.

**D. Discussion and Possible Action – Town Contribution to Budget.**

Chairman Russell said that this item was redundant. Ray Heidtke said the Committee should move on to the next item.

**E. Discussion and Possible Action – Recommendation for Budget Changes/Adjustments.**

Ray Heidtke asked about the 'Ticket Sale's line item in the budget. Kelly Valentino responded that that is for the WPRA tickets that they sell. These tickets are for the Milwaukee Zoo, different attractions in the Wisconsin Dells, Great America, etc. Discussion continued regarding staffing and programming balancing out.

**F. Discussion and Possible Action – The Community Center Agreement (Between the Village and Town).**

The Committee discussed the verbiage that would go into a new agreement. They would like to see something that says that the Ad-Hoc Committee would see the budget before it went to the two (2) Boards. Ray Heidtke said he would like the Town to get together with the Town representatives on the Jt. Park & Recreation Committee at budget time to get a report from them. The bottom line is that there needs to be a new agreement with verbiage that both the Village and the Town can agree on. Coming up with the wording is the 'homework' that is assigned to the members of the Committee.

**G. Discussion and Possible Action – Opportunities to Increase Use of the Town Hall Facilities and Park.**

Ray Heidtke informed the Village members of the Committee that a lacrosse team is interested in using the Town facilities, as well as fistball teams. Everett Russell talked about the major renovation work that is being done at the Town Hall.

**3. Set Future Agenda Items.**

Agenda items **II A, C, and F** will be on the next agenda. Agenda item **II B** will remain on the agenda, but will be an update item only. Agenda items **II D and E** will come off the agenda. Item **II G** will go under announcements.

**4. Announcements.**

The next meeting was tentatively set for April 4, 2013 at 7:00pm. The meeting will be held at the Jackson Town Hall.

**5. Adjourn.**

Ray Heidtke made a motion to adjourn. Michael Kufahl seconded the motion. Vote: 4 ayes, 0 nays. The meeting adjourned at 8:55pm.

Respectfully submitted by Susan Rank, Village of Jackson Clerk