



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 14, 2018**

- 1. Call Meeting to Order, Pledge of Allegiance and Confirmation of Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed by Clerk Oliver.
- 2. Roll Call.** Chairman Ray Heidtke, Supervisors, Joe Kufahl, Paul Huettl, Robert Hartwig, and Marcy Bishop were present. Also present was Washington County Sheriff's Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the Agenda.** Motion by Hartwig, seconded by Kufahl to approve the agenda. Motion carried.
- 4. Approval of the Minutes.** Motion by Bishop, seconded Kufahl to approve the minutes of the May 10, 2018 Regular Town Board meeting and the May 22, 2018 Board of Review meeting. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. 2018-2019 Alcohol Licensing.** New operator's license applicants Jeffery Klumb and Danielle Piering appeared and introduced themselves to the Town Board. Motion by Hartwig, seconded by Bishop to approve the alcohol licensing for Bentdale Farms, dba Hidden Glen Golf Club, El Doman LLC, dba Doman's Bar and Grill, Kirchhayn Country Club, Midwest Hospitality Group LLC, dba The Jail House Restaurant, and Pleasant Valley Tennis and Fitness Club, Inc., and all operator licenses as presented. Motion carried without a negative vote.
- 7. Road projects, update/continued discussion.** Heidtke reported the crack filling by Fahrner has been completed and Highway Supervisor Eickstedt will cold patch any areas (holes) that were too large for crack filling. The Joint Village Town Board meeting for June 26th is confirmed – discussion will focus on the Cedar Creek Road reconstruction. Chip sealing has not started yet and Highway Supervisor Eickstedt would like to know the amount of funds available for spray patching and shouldering. Heidtke noted the email from Engineer Clementi and asked the Board how they would like to proceed. Clementi has requested authorization to spend up to \$2,500 for his time required to fulfill the large document request from the bond company. Discussion included all supervisors expressing their disappointment in both the deteriorating condition of the roadwork completed by PTS Contractors as part of the water extension project, and the fact that the warranty is not being honored by PTS, as well as the consideration of legal action if necessary. Motion by Bishop, seconded by Huettl directing Clerk Oliver to contact the bond company and reiterate the Town position as a beneficiary of the warranty bond, and directing the bond company to send information requests to West Shore Pipeline. Motion carried without a negative vote. Heidtke reported on email correspondence from Robert Schmidt, WI DOT related to the dead end Cedar Creek Road bridge construction contract letting.

During the meeting agenda item 11 was moved to follow item 7.

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- 8. Town Hall remodeling project review of updated plans from Mike Soto, Continuum Architects + Planners, and “next steps”.** The supervisors reviewed the copies of the revised plans provided by Soto on June 6, 2018. Heidtke pointed out the minor changes which included the removal of the elevated dais, and the changes to the HVAC system. Heidtke reiterated that Soto would like to assist with the bid document preparation and hold a mandatory walk thru meeting as part of the bid process. Heidtke will be working with Soto and Clerk Oliver to prepare the requests for proposals.
- 9. Transfer Station applicant.** Heidtke shared Andrew Wolff’s application information, noting he is recommended by Ron Eickstedt. Motion by Huettl, seconded by Hartwig to approve Andrew Wolff as a part time transfer station worker. Motion carried without a negative vote. Clerk Oliver noted the starting rate of pay is \$12.00 per hour.
- 10. Approval of Horton insurance coverage renewal for 2018-2019.** The premium summary was reviewed and compared with the 2017-2018 amounts. It was the consensus of the Town Board that while not advantageous at this time, the insurance coverage would be bid out in a couple of years in hope of reducing the premium. Motion by Huettl, seconded by Kufahl to approve the insurance coverage renewal for 2018-2019 from The Horton Group. Motion carried without a negative vote.
- 11. Washington county Sheriff’s Department Report – Liaison Deputy Andrew Meier.** Meier provided April and May incident summary lists. Meier reported is has been busy which is typical in the summer. Heidtke asked if it would be possible to get the radar trailer (speed sign) placed on Western Avenue between Maple Road and Jackson Drive; Meier will check on the possibility.
- 12. Washington County Board Report.** Hartwig reported the main discussions at the recent Washington County Board meeting were supporting the legislators on big box/dark store policy updates, and the per diems for County Supervisors. Bishop added the Wisconsin County Association was asking for the counties to support lobbying efforts to eliminate the tax levy freeze; Washington County Supervisors do not support eliminating the freeze.
- 13. Washington County Comprehensive Plan Advisory Committee.** Huettl said there was nothing new to report but a meeting is scheduled for June 28, 2018.
- 14. Treasurer’s Report.** The written report provided by Treasurer Eilbes stated the May 2018 account balances are as follows: General Fund Checking \$68,304.01; General Fund Money Market \$1,267,064.03; Encumbered Funds-Highway Money Market \$154,906.80; Encumbered Funds-Building Money Market \$39,748.46; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$6,569.26; Park Fund Savings \$11,000.75; Cemetery Fund \$16,719.68.
- 15. Highway Department Report.** Heidtke summarized the highway department report provided by Eickstedt. Heidtke expanded on the slip line culvert that is being considered for Sherman Road (by the Hidden Glen Golf Course); the Washington County highway department will provide a price for the work.
- 16. Transfer Station Report.** Huettl had nothing additional to report. Heidtke noted the Town received the 2018 DNR Recycling Grant.
- 17. Buildings Report.** Kufahl had nothing additional to report.

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- 18. Noxious Weeds Report.** Bishop had nothing additional to report.
- 19. Grounds Report.** Hartwig had nothing additional to report.
- 20. Chairman's Report.** Heidtke stated he received a letter from a youth who was disgruntled about the poor condition of Jackson Drive north of Pleasant Valley Road, which is a route that the youth drives daily to school.
- 21. Clerk's Report.** Oliver reminded the board of the email from Attorney Andringa outlining the final steps related to the Town and Village cooperative plan. Oliver reminded the board of the June 28th Prevention Network information meeting related to alcohol licensing. Oliver requested to meet with Supervisor Hartwig at the cemetery to finalize the plan for the fence/entry marker for Immanuel Cemetery. Oliver reported on the letter from Treasurer Eilbes that was included with the recent Transfer Station employee paychecks reminding them of the information that needs to be included on the transfer station payment receipts; also the letter to Transfer Station supervisor Eickstedt notifying him that there have not been any Transfer Station Incident Reports submitted for Deputy Meier. Oliver noted that phone calls and emails have been received related to the dead end Cedar Creek Road bridge DOT project. Oliver mentioned an email from the USDA that provided notice of funds available to purchase or repair a home. Oliver stated Atlas Bar-B-Que has submitted the required paperwork and insurance information to be approved as a caterer at the Town Hall. Oliver extended her appreciation to Brian Braithewaite at the Washington County Real Property Listers office for assistance with legal descriptions requested by METCO as part of the site closure request being submitted to the WI DNR. Oliver noted Tuesday was eventful because she received notification in the morning from JAYBA that the pavilion holding tank was over full and the alarm was not working. Thankfully Quality Removal and Gillitzer Electric provided immediate assistance. Upcoming work on the grounds at the Town Hall include rebuilding the corner of the patio wall surround and installing culverts on the trails so that the water will drain away from the trails in three very wet spots.
- 22. Communications and Announcements.** Heidtke reiterated the alcohol workshop on June 28th and the Joint Village Town meeting on June 26th.
- 23. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- 24. Adjournment.** Motion by Huettl, seconded by Bishop to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-18-007 Next Ordinance Number: J-18-003
