



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
MARCH 8, 2018**

1. **Call Meeting to Order, Pledge of Allegiance and Confirmation of Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed.
2. **Roll Call.** Chairman Ray Heidtke, Supervisors, Paul Huettl, Dan Kufahl, Robert Hartwig, and Marcy Bishop were present. Also present was Washington County Sheriff Deputy Andrew Meier and Town Clerk Julia Oliver.
3. **Approval of the Agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
4. **Approval of the Minutes.** Motion by Bishop, seconded Huettl to approve the minutes of the February 8, 2018 Regular Town Board meeting. Motion carried.
5. **Resident comment on any agenda item.** There were no comments.
6. **Certified Survey Map – Western Avenue – Section 30 – Charles Schowalter.** Chairman Heidtke noted he will abstain from the vote. Motion by Hartwig, seconded by Huettl to approve the Certified Survey Map for Charles Schowalter. Motion carried without a negative vote, Heidtke abstained.
7. **JAYBA Field and Pavilion use: scoreboard landscaping, locks changed, parking in turn around area, handicapped parking, field maintenance, and weed control.** Clerk Oliver provided an update she has received from Greg Winn who is a JAYBA Board member:
  - No Parking, drop-off and pickup only and handicapped signage – JAYBA asked for the Town to proceed with the signage installation for the pavilion turnaround area that states: “No Parking, Pickup and Drop off only”, and Handicapped Parking signage. Heidtke will notify the highway department and JAYBA will be billed for the cost of the signage.
  - Lock replacement – JAYBA may not be prepared to have the locks changed, but at this time the lockbox on the exterior of the pavilion for access into the closet is not working. JAYBA will purchase a new lock box. Town Hall maintenance staff will cut off the old lock box and install the replacement.
  - Scoreboard landscaping – JAYBA is still working on this and will have a plan to present to the Town Board at the April meeting.
  - Field maintenance – JAYBA has found an individual they would like to hire who will do field maintenance, trash collection and recycling. They are still working to secure the appropriate insurance and will provide additional information in April.
  - Fertilizer and weed control – JAYBA is waiting to receive the information from Spring Valley Products.Clerk Oliver will continue to work with JAYBA.
8. **Appointment to Joint Parks and Recreation Committee, Christa Weiss.** Weiss introduced herself and provided a bit of personal history for the Town Board. Motion by Bishop, seconded by Hartwig to approve Chairman Heidtke’s appointment of Christa Weiss to the Joint Parks and Recreation Committee. Motion carried without a negative vote.
9. **Resolution J-18-002, Resolution to Adopt the Washington County All Hazard Mitigation Plan.** Following a brief explanation by Heidtke, motion by Huettl, seconded by Bishop to adopt Resolution J-18-002, Resolution to Adopt the Washington County All Hazard Mitigation Plan. Motion carried without a negative vote.

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- 10. Recycling Contract with Advanced Disposal and the Proposal from Waste Management.** Huettl provided a synopsis of the Waste Management proposal. After discussion, motion by Huettl, seconded by Bishop to accept the five year agreement from Waste Management for recycling service. Motion carried without a negative vote.
- 11. LRIP Project Substitution – Jackson Drive.** Heidtke reported that Don Bade (Scott Construction) has reviewed the section of Jackson Drive that the Town Board approved as a substitution project for the LRIP funds that have been awarded for Church Road. Bade recommends wedging in areas prior to the double chip seal to restore road pitch. Heidtke noted since the award amount is 50% of the project cost up to a maximum of approximately \$14,000, the wedge would be covered in the total amount of the project. Motion by Bishop, seconded by Hartwig to include the wedging changes to the LRIP substitution project application. Motion carried without a negative vote.
- 12. Washington County Sheriff's Department Report – Liaison Deputy Andrew Meier.** Meier reported there were 159 total calls in February, slightly down from the January amount. Deputies have spent eleven man hours providing personal notification to residents regarding the placement of the sex offenders at the CTH NN location. Heidtke expressed appreciation for Deputy Meier's presence at the WI Department of Administration Public Hearing on February 26, 2018 that was held at Living Word High School.
- 13. Washington County Board Report.** Hartwig reported that the County Board Chairman has moved on to fill Representative Gannon's vacant seat so currently the Vice-Chairman has moved into the Chairman role.
- 14. Washington County Comprehensive Plan Advisory Committee.** Huettl stated the committee is still reviewing the "booklet" that details what information exists and what information they will need to gather.
- 15. Treasurer's Report.** The written report provided by Treasurer Eilbes stated the February 2018 account balances are as follows: General Fund Checking \$57,617.51; General Fund Money Market \$1,446,657.76; Encumbered Funds-Highway Money Market \$154,867.76; Encumbered Funds-Building Money Market \$39,743.45; Property Tax Checking \$218.07; Property Tax Money Market \$0; Park and Planning Checking \$5,869.10; Park Fund Savings \$10,299.38; Cemetery Fund \$16,717.57.
- 16. Highway Department Report.** Heidtke summarized the highway department report provided by Eickstedt. Heidtke also reported he asked for a 25" wide alternate price be added to the bid document for Cedar Creek Road from CTH P to the railroad tracks. Heidtke reminded the Board there will be a special meeting on March 28<sup>th</sup> to open the road bids.
- 17. Transfer Station Report.** Huettl had nothing additional to report.
- 18. Buildings Report.** Kufahl reported that he and Heidtke met with Mike Soto and the engineer at Continuum. Kufahl and Heidtke explained the questions they had about the design of the HVAC system, reducing the amount of insulation and the overall need to make the design less extravagant. Continuum will check with the State to see if a review will be sufficient or if the changes will require going through the approval process again. Continuum would like to work with the Town on the bid documents.
- 19. Noxious Weeds Report.** Bishop had nothing additional to report.
- 20. Grounds Report.** Hartwig had nothing additional to report but noted both Groth's and Arborscape have offered flowers for the Town Hall grounds.
- 21. Chairman's Report.** Heidtke reported that Louis Scheunemann, who had served on the Town Board for over twenty-five years passed away. The Village Public Works Committee has voted not to extend water to the Jenny Driscoll (Ciha) property on Western Avenue; Heidtke is going to speak with Village President Schwab on her behalf. Heidtke extended a welcome to Slinger High School students who were observing the meeting.

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**22. Clerk's Report.** Oliver provided each Supervisor with a draft letter from the Village and Town attorney's related to the WI Department of Administration public hearing held on February 26, 2018. Oliver read an email from Hans Dawson summarizing a blast complaint that was received from Natalie Schmidt. Board members are reminded that May 22, 2018 from 6:00 – 8:00 p.m. will be the Board of Review meeting. Oliver has filed a claim with Merchants Bonding to request an investigation of the road work completed by PTS as part of the water extension project.

**23. Communications and Announcements.** Nothing additional.

**Chairman Heidtke called for a brief recess.**

**24. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried.

**25. Adjournment.** Motion by Huettl, seconded by Bishop to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes Approved: \_\_\_\_\_

Next Resolution Number: J-18-003 Next Ordinance Number: J-18-001
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