



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 18, 2017**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Vice-Chairman David Klug.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll Call** – Members present: John Bales, Marcy Bishop, Arlyn Johnson, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver. Randy Vogel, Chad Johnson and Robert Hartwig were excused.
- C. Approval of Agenda** – Motion by A. Johnson, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Steffen, seconded by Bales to approve the minutes of the June 28, 2017 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. 2035 Comprehensive Plan – Map and Plan Update Review** – Ben McKay, SEWRPC attended the meeting and provided a brief review on the options available to update the comprehensive plan. The meeting was a working review of the Land Use map with members providing input on the areas previously identified as potential areas for land use or zoning changes, and also on areas that McKay felt needed review. McKay made notations on the large map he provided and he will make the changes to the Land Use map that SEWRPC previously created for the 2035 Comprehensive Plan. The Town will notify McKay when the new Town/Village boundary agreement is adopted; at that time further work on the update can proceed.
- C. Zoning Administrator’s Report** – Hoffmann reported there is a resident in Crosswind Farms that has phoned with several complaints about a neighboring driveway and potential drainage issues. Hoffmann is updating the Commission members in the event they receive questions related to the situation. A. Johnson recommended a letter be sent to the complainant stating the neighboring drive and culvert is in compliance with Town building and zoning ordinances.
- D. Correspondence** – Nothing additional.
- III. Adjournment** – Motion by A. Johnson, seconded by Heidtke to adjourn. Motion carried.
- The next meeting will be held on August 23, 2017.**

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk