



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
MAY 31, 2017**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll Call** – Members present: Chad Johnson, Paul Huettl, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver. John Bales was excused, Dan Kufahl was absent.
- C. Approval of Agenda** – Motion by Huettl, seconded by Klug to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Steffen, seconded by C. Johnson to approve the minutes of the April 26, 2017 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. 2035 Comprehensive Plan - Ben McKay – Southeastern Wisconsin Regional Planning Commission – Review and Recommendation** – Ben McKay and associate Chris Parisey from SEWRPC attended the meeting. McKay reviewed the four options that the Town may use to update the Comprehensive Plan. McKay noted the Wisconsin Statutes don't specify the update requirements. The updates should "plan" for the year 2050. McKay stated the Town must have an adopted boundary agreement with Village before SEWRPC will start assisting with the comprehensive plan update. It was the consensus of the Park and Planning Commission members that over the summer they would identify mapping changes and review the four update options presented by SEWRPC.
- C. Addition of 2 – 30,000 Gallon Propane Tanks and Future Building for Cylinder Filling Equipment – 1020 Hwy 60 – Chad Kroening, Boehlke Bottled Gas – Review and Action** – Chad Kroening appeared and explained that they would like to add the storage tanks as a slight protection if there are any future propane shortages and the building would allow for an update to their cylinder filling operation. Currently Boehlke has three 30,000 gallon tanks onsite. The expansion will not create any fencing changes. Motion by Huettl, seconded by Klug to approve the addition of 2 – 30,000 gallon propane tanks and the proposed site for the future building for cylinder filling equipment. Motion carried without a negative vote. Boehlke Bottle Gas will need to appear before the Park and Planning Commission for building review when they are ready to proceed.

**MINUTES OF THE PARK AND PLANNING COMMISSION  
MAY 31, 2017  
PAGE 2**

**D. Zoning Administrator's Report** – Hoffmann reported he has received a new CSM from Bill Mikkelson; the previously CSM which was recommended for Town Board approval was lost when it was sent to the mortgage company for signatures. This CSM is unchanged but will need to be signed by Park and Planning Commission Chairman Randy Vogel.

**E. Correspondence** – Nothing additional.

**III. Adjournment** – Motion by Heidtke, seconded by Huettl to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk