



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
APRIL 26, 2017**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll Call** – Members present: John Bales, Chad Johnson, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver. Dan Kufahl was excused, Paul Huettl was absent.
- C. Approval of Agenda** – Motion by C. Johnson, seconded by Heidtke to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Heidtke, seconded by Steffen to approve the minutes of the March 29, 2017 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. 3 Parcel Certified Survey Map – 3571 Church Road – Eugene Kannenberg – Review and Action** – David Klug recused himself from agenda item B. After discussion, motion by Bales, seconded by Heidtke recommending the Town Board approve the three parcel certified survey map for Eugene Kannenberg, 3571 Church Road subject to satisfactory soil borings on Lot 1 and payment of applicable fees. Motion carried without a negative vote.
- C. Pond Verses Pool Determination – 741 Cresthill Court – Brad Barkus** – Brad Barkus attended the meeting and explained he would like to create a pond in his back yard that would have filtration; and, on occasion he may utilize it as a swimming pond. Hoffmann cited Section 15, “Definitions” of the Zoning Ordinance and explained that the desired use for occasional swimming created the concern. After discussion the consensus of the Park and Planning Commission members was if Mr. Barkus was creating a fish pond then the zoning code does not regulate; however, if he plans to install a liner and use the pond for occasional swimming then he is installing a pool and would be subject to the provisions in the code.
- D. Transfer Conditional Use Permit J-13-007 from Marvin and Arlene Rusch, Previous Owners to Mathew and Connie Enevold, New Owners – 1555 Spring Valley Road – Review and Action** – Hoffmann reported the property has been transferred to Matthew and Connie Enevold and they would like CUP J-13-007 transferred so that they can

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continue to utilize the buildings in the same manner as Marvin and Arlene Rusch. Motion by Bales, seconded by Klug to approve the transfer of Conditional Use Permit J-13-007 to Matthew and Connie Enevold. Motion carried without a negative vote. The new (transferred) Conditional use Permit number will be J-17-003.

**E. Required (10) Ten Year Update to 2035 Comprehensive Plan – Discussion-** Hoffmann stated there is nothing new to report. Heidtke reported that Supervisor Paul Huettl attended the Washington County Comprehensive Plan Update Committee meeting.

**F. Zoning Administrator’s Report – Mimosa Antenna** – Hoffmann reported he spoke with the Village of Germantown Building Inspector. Germantown has the Building Inspector issue a permit for these type of antennas, primarily so they can keep track of where they are located. It was the consensus of the Park and Planning Commission members that the Town of Jackson should have the Building Inspector issue permits in the same manner as Germantown.

**G. Correspondence** – Nothing additional.

**III. Adjournment** – Motion by A. Johnson, seconded by Steffen to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk