



**MINUTES OF THE REGULAR TOWN BOARD MEETING
SEPTEMBER 14, 2017**

1. **Call Meeting to Order, Pledge of Allegiance and Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was read into the record by Clerk Oliver.
2. **Roll Call.** Chairman Ray Heidtke, Supervisors, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver. Supervisor Paul Huettl was excused.
3. **Approval of the Agenda.** Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
4. **Approval of the Minutes.** Motion by Hartwig, seconded Bishop to approve the minutes of the August 2, 2017 Special Town Board meeting. Motion carried.
5. **Resident Comment.** S. Giernoth stated she would like to speak during agenda item 6.
6. **Work done in Town right of way; permitted and unpermitted.** Sandra Giernoth, 4692 Lime Ridge Road appeared to explain the purpose of the work (correction of drainage issues) she is having done in the town right of way along her property frontage. Heidtke noted there are three or four additional properties in the Stoney Creek subdivision that have done similar unpermitted work in the Town right of way. After discussion, motion by Hartwig, seconded by Kufahl directing Highway Supervisor Eickstedt to check the pitch and drainage in the right of way and if correct directing Clerk Oliver to issue the proper permit to Mrs. Giernoth with a waiver of the permit penalty; additionally the same action should be carried out for the other properties that have done similar work in the Stoney Creek subdivision right of way. Motion carried without a negative vote.
7. **Resolution “requesting annual equitable distribution of 25% of local sales tax to all municipalities”.** The Town Board discussion included the need for additional details related to all the aspects of the tax sharing plan. No action.
8. **Limitations on materials accepted at the Transfer Station.** Heidtke noted the Transfer Station is receiving large quantities of tree branches and the facility is not equipped to handle the amounts received. How would the Town Board like to proceed? Should the Town offer onsite chipping service for a fee? After discussion it was decided that language will be added to the Transfer Station permit application indicating the amounts accepted and also WI DNR information related to burning in the Town. A draft will be submitted to Huettl for review.
9. **Sell old folding tables in the barn to the Washington County Humane Society.** Clerk Oliver reported that each year the Washington County Humane Society borrows the old folding tables in the barn for use at their rummage sale fundraiser. Each year they ask about purchasing the tables and Oliver recommends the Town sell them because they are not being used. Motion by Bishop, seconded by Hartwig to sell the old folding tables to the Washington County Humane Society for \$1.00 each. Motion carried without a negative vote.
10. **Crosswind Trails shoulder washout.** After discussion it was the consensus of the Town Board that Supervisor Hartwig will discuss the situation with Highway Supervisor Eickstedt to determine a solution.
11. **Carpet replacement (or cleaning) in Town Hall apartment.** Motion by Kufahl, seconded by Hartwig to replace the apartment carpet. Motion carried without a negative vote.
12. **Treasurer’s Report.** Heidtke noted each Supervisor has been provided a print copy of the July and August reports; all were advised to forward questions to the Clerk or Treasurer. The written report provided by Treasurer Eilbes stated

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the July 2017 account balances are as follows: General Fund Checking \$28,706.17; General Fund Money Market \$1,027,326.90; Encumbered Funds-Highway Money Market \$154,777.83; Encumbered Funds-Building Money Market \$39,731.91; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$5,168.79; Park Fund Savings \$10,296.39; Cemetery Fund \$16,712.71. The written report provided by Treasurer Eilbes stated the August 2017 account balances are as follows: General Fund Checking \$71,513.72; General Fund Money Market \$1,126,763.42; Encumbered Funds-Highway Money Market \$154,790.98; Encumbered Funds-Building Money Market \$39,733.60; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$5,168.83; Park Fund Savings \$10,296.83; Cemetery Fund \$16,713.421.

- 13. Washington County Sheriff's Department Report – Liaison Deputy Andrew Meier.** Deputy Meier provided an incident summary list for July 1, 2017 – July 31, 2017, and an incident summary list for August 1, 2017 – August 31, 2017. Meier noted the Sheriff's department has been steady but that the Village of Germantown has experienced a significant increase in vehicle thefts. Meier noted he viewed the Department of Corrections site and concluded it continues to display incorrect information because it is not kept up to date. An onsite visit confirmed there are currently four released offenders at the house on CTY NN. Regarding the vandalism in the Town, Deputy Meier stated a vandalism log could be kept and he can complete incident reports from the log so that an individual report doesn't have to be filed by Highway Supervisor Eickstedt or Clerk Oliver each time there is vandalism in the Town.
- 14. Washington County Board Report.** Heidtke reported the County Administrator is currently appearing at Board meetings in Washington County to present his "State of the County" report.
- 15. Highway Department Report.** Heidtke summarized the highway department report provided by Highway Supervisor Eickstedt.
- 16. Transfer Station Report.** Heidtke reported that additional workers are still needed at the Transfer Station. It was noted the Transfer Station employees have not been wearing the safety vests, and that additional building keys are needed.
- 17. Buildings Report.** Kufahl reported that Continuum has provided a project cost estimate and that he would like the project placed on next month's agenda so that the Town Board can discuss on how to proceed. Oliver confirmed the review appointment is scheduled for October 3, 2017.
- 18. Noxious Weeds Report.** Bishop reported that most of the individuals who received a letter regarding noxious weeds have responded and taken care of the problem. Bishop would like to get on the issue earlier next year to limit the number of plants that go to seed.
- 19. Grounds Report.** Hartwig stated he would like to add day lilies to the existing landscape.
- 20. Washington County Comprehensive Plan Advisory Committee.** Heidtke reported he attended on behalf of Supervisor Huettl.
- 21. Chairman's Report.** Heidtke reported he attended the CTH P improvements Public Information Meeting held today, September 14th. The intersection of Cedar Creek Road/CTH P will be reconstructed and Heidtke would like the Town Board to consider the potential opportunity to incorporate Cedar Creek Road (all or a portion) improvements into the County project; Heidtke specifically mentioned the drainage issues on the Cedar Creek Road areas near the intersection. Heidtke noted that CTH P will be closed from May thru September in 2018. Heidtke reported he and Supervisor Bishop attended a tour of the Johnson Nursery facilities on September 13th; included were information sessions, bus tours and lunch.
- 22. Clerk's Report.** Oliver reported that Fire Chief Swaney stopped by the Town Hall and mentioned it would be beneficial to have a defibrillator onsite. He toured the facility and mentioned he is available to review the remodeling plans. Oliver asked if the Supervisors would like to include a newsletter in with the tax bills this year; examples from

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the Town of Erin and the Town of Polk were shown. Metco has sent a report to the WI DNR and for the first time they are recommending the State review the Highway Shop site for the possibility of closure. Oliver stated that Washington County will be using the facility for an upcoming event and a group of local farmers (the Cedar Creek farmers) will use the facility in October and plan to use Café Sourette as the caterer. The Town Hall Playground Inspection Report has been completed and the first inspection using the form was completed on September 11, 2017; the equipment will be inspected three times annually. Oliver provided each Supervisor with a copy of a letter that will be distributed to the Transfer Station employees with their paychecks, the letter provides some friendly reminders regarding Transfer Station attendant procedures.

23. Communications and Announcements. Nothing additional.

24. Review of Bills and Authorization for Payment. Motion by Kufahl, seconded by Hartwig to approve the vouchers as presented. Motion carried.

25. Adjournment. Motion by Hartwig, seconded by Bishop to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-17-003 Next Ordinance Number: J-17-002
