



**MINUTES OF THE SPECIAL TOWN BOARD MEETING
AUGUST 2, 2017**

1. **Call Meeting to Order, Pledge of Allegiance and Meeting Notice.** The meeting was called to order at 6:00 p.m. by Supervisor Bishop. The Pledge of Allegiance was recited. The meeting notice was confirmed.
2. **Roll Call.** Chairman Ray Heidtke (arrived at 6:06), Supervisors Paul Huettl, Dan Kufahl and Marcy Bishop were present. Also present was Town Clerk Julia Oliver. Supervisor Robert Hartwig was excused.
3. **Approval of the Agenda.** Motion by Huettl, seconded by Kufahl to approve the agenda. Motion carried.
4. **Approval of the Minutes.** Motion by Huettl, seconded by Kufahl to approve the minutes of the July 13, 2017 Regular Town Board meeting. Motion carried.

Chairman Heidtke arrived and thanked Supervisor Bishop for starting the meeting.

5. **Resident Comment.** There were no comments.
6. **Town Hall building remodeling project – Mike Soto, Continuum Architects + Planners.** Soto provided copies of the updated plans to each Supervisor and noted the plans are for review and State permit submission but are not for construction. After review, motion by Kufahl, seconded by Huettl directing Mike Soto to submit the plans to the State of Wisconsin for review and permitting. Motion carried without a negative vote. Soto stated the state review process will take about four weeks.
7. **2017 Road projects – bid opening, review and possible project awards.** Chairman Heidtke opened the bids and they were read aloud. After discussion and review, which included input from Highway Supervisor Ron Eickstedt, Scott Construction representative Don Bade and Fahrner Asphalt Sealers representative Chris Blue the Town Board took action on several road bids. Motion by Kufahl, seconded by Bishop to award chip seal projects # 1 thru 5 to Scott Construction in the amount of \$64,668.64. Motion carried without a negative vote. Motion by Huettl, seconded by Kufahl to award the Church Road seal coat project funding in the amount of \$38,269.26 to Scott Construction; as discussed the funding will be used for alternative projects including the wedging on the south leg of Mary Lane. Motion carried without a negative vote. Motion by Kufahl, seconded by Bishop authorizing Heidtke to allocate the remainder of road construction funds up to \$150,000 at his discretion; projects noted were chip sealing on Church Road from State HWY 60 to Sherman Road, chip sealing on Sherman Road from CTH P to Jackson Drive south, and chip sealing on Western Avenue from CTH P to Crosswind Farms subdivision noting Western Avenue must be crack filled by Fahrner prior to the chip sealing. Motion carried without a negative vote. Motion by Huettl, seconded by Kufahl to award \$40,000 of crack filling to Fahrner Asphalt Sealers. Motion carried without a negative vote. Motion by Kufahl, seconded by Huettl to award the Mill Road crack filling to Fahrner Asphalt Sealers in the amount of \$3,250. Motion carried without a negative vote.
8. **JAYBA 2018 contract.** Clerk Oliver reported that JAYBA has contacted her about the 2018 season. Oliver stated there are a few items that she would like to add to/specify in the contract; Oliver asked if the Town Board had any comments, changes or additions. Oliver stated her office will request a direct contact for the trash and recycling collection, a direct contact for last minute scheduling changes and a separate contract for the J-Hawks. After discussion the Town Board reminded Oliver that scheduling for every date during the JAYBA season is unacceptable and they want JAYBA to be more specific in their request for field time. The Supervisors also want JAYBA to provide a direct contact for a person who will be responsible for the security of the facility during and at the close of JAYBA use each night; there have been instances where the bathrooms are left with the doors open and the lights on.

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- 9. Grota Appraisals contract.** Motion by Kufahl, seconded by Bishop to approve the January 1, 2018 thru December 31, 2020 contract with Grota Appraisals, in the amount of \$13,650 annually. Motion carried without a negative vote.
- 10. Transfer Station candidates/hiring.** Motion by Bishop, seconded by Huettl to hire Michael Ortiz and Jacob Cass as part time Transfer Station workers at a rate of \$12 per hour. Motion carried without a negative vote. Supervisor Kufahl reported that James Bauer has inquired about returning to work at the Transfer Station. After discussion, Clerk Oliver will contact James Bauer to arrange for him to meet with Chairman Heidtke or Supervisor Huettl to discuss him working at the Transfer Station.
- 11. Update on Red Fox House Trust past due taxes.** Each Supervisor received a copy of the July 27, 2017 email from Attorney Val Anderson regarding the Washington County Treasurer refusing to add the two years of delinquent taxes to the tax roll and as liens against the property. After review, the consensus of the Town Board is in agreement with Attorney Anderson, and all attempts to have the two years of delinquent taxes placed on the tax roll or as a lien against the property will cease.
- 12. Treasurer's Report.** No report.
- 13. Washington County Sheriff's Department Report – Liaison Deputy Andrew Meier.** Deputy Meier was not in attendance.
- 14. Washington County Board Report.** Heidtke reported there was a vote on the County Supervisor per diem pay which was defeated.
- 15. Highway Department Report.** Heidtke reported that the highway workers have been cutting grass and Ron Eickstedt has been assisting at the Transfer Station due to personnel shortages.
- 16. Transfer Station Report.** Nothing additional to report.
- 17. Buildings Report.** Nothing additional to report. Supervisor Bishop noted that one of the south barn basement glass block windows has a broken block.
- 18. Noxious Weeds Report.** Bishop reported that the property east of the Witte farm on CTH NN needs to be notified about their noxious weeds.
- 19. Grounds Report.** Hartwig was excused; no report.
- 20. Chairman's Report.** Heidtke reported he attended the Greater Jackson Area Business Alliance meeting on July 19th; State Senator Duey Strobel was the speaker. Heidtke attended the Washington County Unit meeting of the Wisconsin Towns Association and there was a presentation by Delmore Consulting about his programs that computerize road information, including conditions, signage, culverts, etc. Also Sheriff Schmidt briefly summarized the safety services provided for the USPGA golf tournament at Erin Hills.
- 21. Clerk's Report.** Oliver reported that Trinity Lutheran on Pleasant Valley Road is pursuing warning signage in front of the church and school. Oliver received information regarding her questions about what is left in the WSPL pipeline that runs thru the Town now the pipeline is shut down. In an email forwarded by Rob Schmid, Washington County Emergency Manager, the EPA stated that the pipeline was first purged with water and then purged with nitrogen; no product remains in the line in the Town.
- 22. Communications and Announcements.** Nothing additional.
- 23. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.

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24. Decision to meet on August 10, 2017 if needed. Heidtke opened discussion on if the Town Board would like to hold the regular meeting on August 10th; Heidtke is unable to attend. The consensus of the Board is that no meeting is required. Oliver is directed to pay vouchers that are due prior to the next regular town board meeting.

25. Adjournment. Motion by Huettl, seconded by Bishop to adjourn. Motion carried, meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-17-003 Next Ordinance Number: J-17-002
