



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
JULY 13, 2017**

- 1. Call Meeting to Order, Pledge of Allegiance and Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed.
- 2. Roll Call.** Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Washington County Sheriff Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the Agenda.** Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- 4. Resident Comment.** Winter Hess commented on agenda item 7.
- 5. Operator License – Natalie Salkowski.** Motion by Hartwig, seconded by Huettl to approve the new operator license for Natalie Salkowski. Motion carried without a negative vote. Salkowski will be working at Kirchhayn Country Club.
- 6. Possible Action on Mediated Cooperative Plan language and mapping.** Motion by Hartwig, seconded by Kufahl to accept the Village of Jackson wording change to Mediated Cooperative Plan language and mapping as it relates to the postponed attachment of the Steitz property. Motion carried with Kufahl, Heidtke, Hartwig and Bishop voting yes and Huettl voting no. The wording will now read “to postpone the Steitz attachment until 2030 unless the occurrence of any of the following: 1) the property is sold or transferred by probate or otherwise, 2) the death of Mr. and Mrs. Steitz, or 3) Mr. and Mrs. Steitz vacate the property. Upon any of these events the property would attach to the Village, but in no event before 2021.”
- 7. Chairman appointment of John Bales to the Joint Park and Recreation Committee.** Motion by Bishop, seconded by Hartwig to approve Chairman Heidtke’s appointment of John Bales to the Joint Park and Recreation Committee. Motion carried without a negative vote.
- 8. Clerk Contract 2018 – 2020.** Motion by Kufahl, seconded by Huettl to approve the 2018 – 2020 Town Clerk Contract and Appointment for Julia Oliver. Motion carried without a negative vote.
- 9. Treasurer’s Report.** Heidtke noted each Supervisor has been provided a print copy of the report; all were advised to forward questions to the Clerk or Treasurer. The written report provided by Treasurer Eilbes stated the June 2017 account balances are as follows: General Fund Checking \$63,401.81; General Fund Money Market \$1,027,239.65; Encumbered Funds-Highway Money Market \$154,764.69; Encumbered Funds-Building Money Market \$39,730.22; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$5,168.75; Park Fund Savings \$10,295.95; Cemetery Fund \$16,712.00.
- 10. Washington County Sheriff’s Department Report – Liaison Deputy Andrew Meier.** Deputy Meier provided an incident summary list for June 1, 2017 – June 30, 2017. Meier noted the Sheriff’s department was very busy with the golf event at Erin Hills in June. Meier noted he viewed the Department of Corrections site and concluded it is not kept up to date. There are currently four released offenders at the house on CTY NN.
- 11. Washington County Board Report.** Heidtke reported there was a vote on the County Supervisor per diem pay which was defeated.

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- 12. Highway Department Report.** Heidtke reported that the highway workers have completed the first grass cutting, the trucks have been cleaned and they are currently replacing a culvert near the Sherman Road/Center Road intersection. Heidtke also noted Ron Eickstedt has been working at the Transfer Station periodically due to the shortage of workers.
- 13. Transfer Station Report.** Huettl noted three more employees have quit; two because they will be busy with their full time job and one who was only working to help Brad Flitsch out. Huettl feels he may have to take over the Transfer Station scheduling.
- 14. Buildings Report.** Kufahl stated the revised plans were received from Continuum via email today; a copy has been provided to each Supervisor.
- 15. Noxious Weeds Report.** Bishop reported a couple more letters have been sent out. The Stoney Creek Homeowners Association has responded to the letter sent to them; they will be meeting with their landscaper to address the weeds.
- 16. Grounds Report.** Hartwig stated the day lilies are starting to fill in and look nice around the flag pole.
- 17. Washington County Comprehensive Plan Advisory Committee.** Huettl reported they have not had a meeting since his last report. Heidtke noted the Town Park and Planning Commission members are currently reviewing the zoning and land use in the 2035 Comprehensive Plan to see if changes are necessary.
- 18. Chairman's Report.** Heidtke reported he will miss the August Regular Town Board meeting; it was decided the Town Board will have a special meeting on August 2, 2017 at 6:00 p.m. and at that time they will decide if a regular meeting will be needed on August 10<sup>th</sup>.
- 19. Clerk's Report.** Oliver reported she has provided Supervisor Huettl a list of the Transfer Station employees and their contact information. Jonathan Petzold, Weights and Measures Petroleum Inspector, WI Department of Agriculture, Trade and Consumer Protection issued an enforcement action against the Town because there was not NFPA 704 signage on the outside fuel tank enclosure. Additionally, Class 1 liquid tanks need to be labeled "Flammable – Keep Fire Away". Signage has been ordered from Quality State. The town hall apartment tenant continues to have electrical issues (circuit breakers) due to air conditioners; Ray Heidtke and Tim Gillitzer are evaluating. Oliver noted that she still needs keys and records from retired Constable Milt Wille – they have not been returned. Mike Soto sent an email that stated the additional work that was required for the architectural plans would exceed the approved \$10,000 amount. Soto provided an estimate and Oliver reported she gave him a verbal approval in order to keep the project moving toward completion. It was the consensus of the Town Board that this was acceptable.
- 20. Communications and Announcements.** Nothing additional.
- 21. Review of Bills and Authorization for Payment.** Motion by Kufahl, seconded by Huettl to approve the vouchers as presented. Motion carried.
- 22. Adjournment.** Motion by Hartwig, seconded by Bishop to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes Approved: \_\_\_\_\_