



**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 14, 2017**

- 1. Call Meeting to Order, Pledge of Allegiance and Confirmation of Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed.
- 2. Roll Call.** Chairman Ray Heidtke, Supervisors, Paul Huettl, Dan Kufahl, Robert Hartwig, and Marcy Bishop were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the Agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- 4. Approval of the Minutes.** Motion by Bishop, seconded Hartwig to approve the minutes of the November 9, 2017 Regular Town Board meeting, the November 16, 2017 Special Town Board meeting and the November 29, 2017 Special Town Board/2018 Budget Hearing meeting and the November 29, 2017 Special Meeting of the Electors. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Cedar Corporation and Fire Chief Aaron Swaney – Village of Jackson Public Safety Building.** Cory Scheidler and Ron Dalton from Cedar Corp. provided the Town Board with packets that summarized the need for the new Public Safety building and explained the analysis used to develop the plan. Scheidler went through the packet and provided commentary and additional details.
- 7. 2018 Jackson Fire Department Service Agreement.** Motion by Kufahl, seconded by Bishop to approve the 2018 Jackson Fire Department Service Agreement. Motion carried without a negative vote.
- 8. Town Hall Building Remodeling – Questions and Comments for Mike Soto, Continuum Architects + Planners.** The Town Board discussed the questions they received from contractors that reviewed the plans as part of the first round of bidding. The following items were noted and should be passed along to Mike Soto for his review and comments:
 1. The plan calls for 6” of foam insulation between the rafters; would 4” be sufficient?
 2. The plan calls for computerized dampers on the HVAC system; isn't it possible to achieve the same result with something simpler?
 3. The plan calls for wall mounted toilets; are those required? Wall mounted toilets require more work and expense.
 4. Does the electrical panel need to be moved or is there a less expensive alternative?
 5. What changes are significant enough that the plans will need to be resubmitted to the State for approval? Do we have some latitude?Heidtke commented he will work with Clerk Oliver to draft the letter to Mike Soto.
- 9. Follow up – Crosswind Trails shoulder washout.** Hartwig reported he has discussed the situation with Highway Supervisor Eickstedt and they have decided that in the Spring Eickstedt will install a culvert to remedy the washout problem.
- 10. Appoint 2018 - 2019 Poll Workers for the Town of Jackson.** Motion by Bishop, seconded by Huettl to appoint Mary Krumbiegel, Louise Porth, Dorothy Wolff, Sharon Weis, Eunice Heckendorf, Naomi Mahnke, Russell Hanson, Diane Kowalske, Jackie Tews, Lester Steffen, Carol Butler, Carla Schmidt, Lyle Schmidt, John Bales, Alvin Schachter, Rebecca Moselle and Mary Skowlund as poll workers for the 2018-2019 term. Motion carried without a negative vote.

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- 11. Petition to Vacate Wausaukee Road.** Heidtke read a letter from Attorney Donald Levy which stated Lannon Stone Products has filed a Lis Pen dens with Washington County and Ozaukee County to vacate a portion of Wausaukee Road. Motion by Huettl, seconded by Kufahl directing Clerk Oliver to ask Hans Dawson (Lannon Stone) if all Town costs, including legal costs, associated with this action will be paid for by Lannon Stone. Motion carried without a negative vote.
- 12. Amend 2017 Budget.** Motion by Hartwig, seconded by Huettl to amend the 2017 as presented (see attached). Motion carried without a negative vote.
- 13. Approve 2018 Budget.** Motion by Huettl, seconded by Bishop to approve the 2018 budget as published. Motion carried without a negative vote.
- 14. Treasurer's Report.** The written report provided by Treasurer Eilbes stated the November 2017 account balances are as follows: General Fund Checking \$111,928.51; General Fund Money Market \$794,749.99; Encumbered Funds-Highway Money Market \$154,829.58; Encumbered Funds-Building Money Market \$39,738.55; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$5,868.96; Park Fund Savings \$10,298.11; Cemetery Fund \$16,715.51.
- 15. Washington County Sheriff's Department Report – Liaison Deputy Andrew Meier.** Deputy Meier provided the Town Board written reports for October and November and noted the two months were very consistent - nothing out of the ordinary. Deputy Meier added that the Town had signs vandalized in the past month.
- 16. Washington County Board Report.** Hartwig reported the County Board had a lengthy closed session discussion at the last meeting.
- 17. Highway Department Report.** Heidtke summarized the highway department report provided by Highway Supervisor Eickstedt.
- 18. Transfer Station Report.** Huettl reported that the Transfer Station needs additional employees and that the Town should run a newspaper advertisement again. Kufahl reported that Farmers in Allenton will pick up used oil from the Transfer Station at no cost to the Town.
- 19. Buildings Report.** Kufahl had nothing additional to report.
- 20. Noxious Weeds Report.** Bishop had nothing additional to report.
- 21. Grounds Report.** Hartwig reported custodian Margaret did an excellent job decorating the Town Hall for the holidays.
- 22. Washington County Comprehensive Plan Advisory Committee.** Huettl stated there has not been a meeting.
- 23. Chairman's Report.** Heidtke reported he received correspondence about the condition of Cedar Creek Road between Jackson Drive and CTH P. Heidtke also reported the Moonlighters snow mobile club has requested permission to install a temporary culvert at the Western Avenue/Jackson Drive intersection because the ditch is now steeper than it used to be. After discussion the consensus of the Town Board was to allow the culvert and authorizing the Town Clerk to issue a permit.
- 24. Clerk's Report.** Oliver reported Supervisor Kufahl has submitted his notification of noncandidacy. Oliver amended the 2018 Fee Schedule by removing the soda license fee due to a recent law change. Oliver stated there has not been any action on the local bridge application. Oliver reminded the Town Board that the WTA District meeting will be held on March 2, 2018 at the Juneau Community Center.

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25. Communications and Announcements. Nothing additional.

26. Review of Bills and Authorization for Payment. Motion by Bishop, seconded by Huettl to approve the vouchers as presented. Motion carried.

27. Adjournment. Motion by Huettl, seconded by Hartwig to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-17-003 Next Ordinance Number: J-17-002
