



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 12, 2017**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:30 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Attorney Tim Andringa and Town Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of the Minutes** – Motion by Bishop, seconded by Hartwig to approve the minutes of the October 19, 2016 Joint Town Board/Village Board meeting (corrected), the December 8, 2016 Special Town Meeting of the Electors and Special Town Board Meeting, and the December 8, 2016 Regular Town Board meeting. Motion carried.
- II. Closed Session** – **The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Hartwig, seconded by Bishop to move into Closed Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Bishop – aye. Motion carried.
- III. Reconvene into Open Session** – Motion by Huettl, seconded by Hartwig to reconvene into Open Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Bishop – aye. Motion carried. No action.
- Deputy Andrew Meier joined the meeting.
- IV. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- Items F and G were moved by Chairman Heidtke to follow item A.
- B. Discussion and Possible Action - Regarding Mediation Between the Town of Jackson, the Village of Jackson, and JTRAA (Jackson Town Residents Against Attachment) Consistent With Wis. Stat. 66.0307(4m)** – Attorney Andringa reported that the three

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attorneys are working on the language of the agreement and will be setting a date for all three parties and the mediator to meet in order to move forward; the meeting will likely be in February. The attorney and Town Board members concurred that they are looking forward to getting the issue resolved.

- C. Discussion and Possible Action – Disposal/Sale of Old Mower Parts, Old Snow Blower and 1971 Oshkosh** – The Town Board consensus was to keep the 1971 Oshkosh and the old snow blower. Kufahl reported he has a buyer for the mower, and that his research has indicated that a new motor for the mower would be difficult to find, and would cost more than \$4,500. Resale value for a working mower is between \$4,500 - \$9,000; it would not be worthwhile to put a new motor in the machine. Kufahl surmised that selling the mower to a person who could rebuild the old motor is the best option for getting rid of the machine. Motion by Bishop, seconded by Huettl for the Town to sell the old mower to Dan’s buyer for \$300. Motion carried without a negative vote.
- D. Discussion and Possible Action – Hiring of Greg Dencker and Kevin Eickstedt as Part Time Snow Plow Drivers** – Motion by Kufahl, seconded by Hartwig to hire Greg Dencker and Kevin Eickstedt as part time snow plow drivers at a rate of \$17.86 per hour. Motion carried without a negative vote.
- E. Discussion and Possible Action – Clarification of Pay Increase Time Frame for Al Guhl** – Heidtke noted the action taken in January 2016 to increase Guhl’s pay rate in 2017 did not note when in 2017 the pay increase would occur. Motion by Hartwig, seconded by Bishop to increase Al Guhl’s rate of pay to \$24.00 per hour effective January 1, 2017. Motion carried without a negative vote.
- F. Discussion and Possible Action – Response to Village Administrator Walther’s Request for the Town Commitment to the Joint Parks and Recreation** – Heidtke summarized the email correspondence received from Walther. Attorney Andringa confirmed notice was sent to the Village terminating the Director’s contract effective January 1, 2016. Motion by Bishop, seconded by Huettl to send notice to Village Administrator Walther that the Town will pay \$40,565 in 2017 toward the operating expense of the Jackson Area Community Center, noting that the Town no longer is receiving benefits from the Director. Motion carried without a negative vote.
- G. Discussion and Possible Action – Invoice From the Village of Jackson for Thermo Bonding** – Heidtke summarize the situation: Fahrner did the thermo bonding work in Sherman Parc, according to Brian Kober, Village Director of Public Works utility structures that could be damaged during snow plowing, or that could damage snow plows are protected by thermos bonding. Heidtke noted we have never paid the Village for this type of invoice in the past but he doesn’t know if this type of work has been done by the Village in Town subdivisions in the past. After discussion, motion by Kufahl, seconded by Hartwig to pay the \$90 thermo bonding invoice to the Village of Jackson.
- H. Discussion and Possible Action – Hand Held Radio(s) for Highway Department** – Motion by Kufahl, seconded by Bishop to purchase the hand held radio for the Highway

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Department from General Communications per the quote dated December 20, 2016. Motion carried without a negative vote.

- I. Item skipped on agenda
- J. **Discussion and Possible Action – Use of Consent Agenda** – No action.
- K. **Discussion and Possible Action – Codification Project** – Clerk Oliver updated the Town Board on the codification project; she still needs the Highway Supervisor and Zoning Administrator to finish their review of the materials. Attorney Anderson has provided an estimate of \$7,500 to review the 38 chapters. Motion by Huettl, seconded by Bishop to table until next month.
- L. **Discussion and Possible Action – Adopt 2017 General Budget** – Motion by Bishop, seconded by Huettl to adopt the 2017 Town Budget as presented on December 8, 2016. Motion carried without a negative vote.
- M. **Discussion and Possible Action – Adopt 2017 Wage Rates** – Motion by Huettl, seconded by Bishop to adopt the 2017 Wage Rates as presented on November 16, 2016. Motion carried without a negative vote.

V. Reports

- A. **Sheriff Liaison Report – Deputy Meier** – Deputy Meier provided written incident summary reports for September through December, 2016. Additionally Meier compiled a summary report of the Transfer Station incidents investigated in 2016.
- B. **County Board Report – County Supervisor Heidtke** – Heidtke reported the County gave \$200 appreciation bonus awards to all County employees (not department heads or elected officials). The County Board passed a vote of censure related to the Washington County Treasurer and her role in the defrauding of County funds.
- C. **Buildings – Supervisor Kufahl** – Nothing additional to report. Kufahl would like to get started on the building demolition/remodeling project as soon as possible.
- D. **Highway Department – Chairman Heidtke** - Heidtke summarized the Highway Department report.
- E. **Weed Commissioner** – Nothing additional to report.
- F. **Grounds - Supervisor Hartwig** – Nothing additional to report.
- G. **Transfer Station – Supervisor Huettl** – Huettl reported that the Town was billed by Waste Management for having to “dig out” the waste container; road salt is being put into the container to try and eliminate the waste freezing to the container.

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H. Treasurer's Written Report – Heidtke read the written report provided by Treasurer Eilbes. The December 2016 account balances are as follows: General Fund Checking \$12,379.34; General Fund Money Market \$672,383.17; Encumbered Funds-Highway Money Market \$154,687.96; Encumbered Funds-Building Money Market \$39,720.37; Property Tax Checking \$3,875,972.81; Property Tax Money Market \$0; Park and Planning Checking \$4,448.52; Park Fund Savings \$5,394.10; Cemetery Fund \$16,707.85.

I. Chairman's Report and Correspondence – Chairman Heidtke – Nothing additional to report.

J. Clerk's Report and Correspondence – Clerk Oliver – Oliver provided an update on the two large record requests related to the November Election. Oliver provided copies of the email correspondence with Continuum architect Mike Soto.

VI. Future Agenda Items – Nothing additional noted.

VII. Announcements – Chairman Heidtke noted the Park and Planning Commission meeting on January 25, 2017.

VIII. Approval of Vouchers – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried.

IX. Adjournment – Motion by Bishop, seconded by Huettl to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

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| Next Resolution Number: J-17-001 Next Ordinance Number: J-17-001 |
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